

## Councillors

You are hereby summoned to a meeting of

**Hayton and Burnby Parish Council**

**On Wednesday 8<sup>th</sup> January 2025 at 7pm**

**at Hayton Village Hall**

Press and Public are welcome to attend

### Agenda

1. Welcome and to receive apologies.

2. To receive any Declarations of Pecuniary or non-Pecuniary Interest

3. To agree the minutes of the meetings held on 13<sup>th</sup> November 2024

4. To resolve that the meeting is temporarily suspended

a. to allow for a period of public participation (up to 15 minutes)

b. to receive any Ward Councillor updates (up to 10 minutes)

5. To discuss & agree actions regarding

a. Flood wardens/Flood plans/Gullies

6. To agree comments to be submitted for the following planning applications

[24/03132/PLB | Repair lime plaster to internal walls; replace dry rot wooden lintels above window and door openings with concrete lintels; install new oil heating and hot water boiler; electrical rewire house; install limecrete floor in three rooms; remove modern coving and ceiling roses from living room 1 and 2 and reinstate section of balustrade | The Old Rectory Back Lane Burnby East Riding Of Yorkshire YO42 1RS](#)

[24/02668/PLF | Change of use of existing livery building to residential forming single dwelling and erection of double garage to side with associated access | Land And Building South Of The Granary Hall Clarkes Common Farm Blamire Lane Everingham East Riding Of Yorkshire YO42 4LQ](#)

7. To note the Clerks report

8. Finance

a. To examine & sign bank reconciliation

Barclays £11,133.03 & Unity £647.01 = £11780.04

b. To note the payments below:

Payment schedule 2 Clerk's salary December £191.66 (already paid)

Payment schedule 2 Clerk's salary January £191.66

c. To approve the payment

Clerk's expenses November & December (up to 23<sup>rd</sup>) £85.42

d. To note/approve payment schedule 1

Wel Medical £99.95, Wel Medical £31.95, Zurich £214 - these are already paid. Bus shelter £1091.70

e. To discuss & agree payment for Grant Applications received

f. To discuss & agree the budget for 2025/2026

g. To set the precept for 2025/2026 & sign the paperwork to be submitted to East Riding of Yorkshire Council

h. To note addition of Cllr Ellis & Cllr Sedcole to Unity bank mandate & sign paperwork

9. To review the asset register

10. To note correspondence received (listed below and previously emailed to Councillors, not covered by items on this agenda). And approve actions if required

11. To confirm date & time of the next meeting and receive any agenda items for that meeting (Wednesday 12<sup>th</sup> March 2025)

12. To consider excluding the press and the public due to the confidential nature of the business to be transacted

13. To discuss recruitment following resignation of Clerk

Signed

Date 3<sup>rd</sup> January 2025

*R Jackman (ILCA/PIALC)*

Clerk to the Parish Council

### **Correspondence from 4<sup>th</sup> November 2024 to 22<sup>nd</sup> December 2024**

2 Dec – ERNLLCA newsletter

2 Dec – Burnby defibrillator

2 Dec – ERYC newsletter

3 Dec – Grant application reminder

6 Dec – Town & Parish Councils Joint Access Forum meeting date 18 Dec

9 Dec – ERNLLCA finance courses

19 Dec – ERNLLCA newsletter

19 Dec – VE Day 80 – 8<sup>th</sup> May

19 Dec – Christmas message from Chairman of East Riding of Yorkshire Council

19 Dec – Big Lunch webinar invite

19 Dec – Reminder about AONB consultation end date

19 Dec – Town & Parish meet & greet invite