

Councillors

You are hereby summoned to a meeting of

Hayton and Burnby Parish Council

On Wednesday 14th August 2024 at 7pm

at Hayton Village Hall

Press and Public are welcome to attend

Agenda

1. Welcome and to receive apologies.
2. To receive any Declarations of Pecuniary or non-Pecuniary Interest
3. To agree the minutes of the meetings held on 10th July 2024
4. To resolve that the meeting is temporarily suspended to allow for a period of public participation (15 minutes)
5. To receive any Ward Councillor updates (10 minutes)
6. To discuss & agree adoption of Co-option procedure
7. Co-option of a new Councillor
8. Matters arising from previous meetings (for information only)
 - a. Lighting on A1079 update
 - b. Beck and Flooding- Flood Plan and Beck committee
9. To discuss adoption of Grants Procedure & Application
10. To discuss & agree temporary or otherwise improvement of the Old Bus Shelter, Burnby. (Including cost)
11. Update regarding footpath (pavement) in Burnby
12. To note correspondence received (listed below and previously emailed to Councillors, not covered by items on this agenda)
13. To decide on which Councillors will form the Personnel Committee
14. To discuss & agree to adopt the Terms of Reference for the Personnel Committee
15. To consider providing a mobile phone for the Clerks use
16. To discuss & agree adoption of
 - a. Standing Orders
 - b. Financial Regulations
 - c. Code of Conduct
17. To decide on two Councillors to be ERNLLCA representatives
18. To complete bank signatories paperwork for the changeover to Unity Bank
19. Finance
 - a. To agree bank reconciliationBank balance as of statement 5th July 2024 £13214.08

Refund received from SLCC for membership fees £43.08 (25th June 2024)

Insurance claim received £1314.17

b. To approve the payment below:

Payment schedule 2 Clerk's salary July	£182.84
Clerk's expenses	£29.86
ERNLLCA	£199.00

c. To review budget to date

20. Development/Refurbishment plans for the Village Hall & to consider Parish Council Wi Fi usage in the building (Cllr Wagstaff)

21. To consider how to deal with the Himalayan Balsam in Burnby Beck (brought to the attention of the Council by a Burnby resident)

22. To consider the proposal of History Boards in Burnby (Burnby resident)

23. Councillors reports (for information only)

24. To confirm date & time of the next meeting and receive any agenda items for that meeting

Signed

Date 6th August 2024

R Jackman

Clerk to the Parish Council

Correspondence from 3rd July to 5th August 2024

11 July – Roundabout A1079

15 July – ERYC newsletter

17 July – ERNLLCA newsletter

24 July – ERYC newsletter

29 July – ERYC newsletter

29 July – Temp Road Closure, Bielby Lane 5th September

5 August - Deputy Police & Crime Commissioner