

## Councillors

**You are hereby summoned to a meeting of  
Hayton and Burnby Parish Council  
On Wednesday 13<sup>th</sup> November 2024 at 7pm  
at Hayton Village Hall**

Press and Public are welcome to attend

### Agenda

1. Welcome and to receive apologies.
2. To receive any Declarations of Pecuniary or non-Pecuniary Interest
3. To agree the minutes of the meetings held on 9<sup>th</sup> October 2024
4. To receive an update on Live Labs Project (A1079 lighting)
5. To resolve that the meeting is temporarily suspended to allow for a period of public participation (up to 15 minutes)
6. To receive any Ward Councillor updates (up to 10 minutes)
7. To discuss & agree actions regarding
  - a. Flood wardens/Flood plans
8. To agree comments to be submitted for the following planning application  
[24/02921/PLF | Installation of 44 ground mounted solar panels with associated below ground cabling to dwelling | Keepers Cottage Mill Lane Burnby East Riding Of Yorkshire YO42 1RS](#)
9. To receive the Clerks report
10. To agree to the change in Standing Order 15 xv
11. To discuss & agree any changes needed to the Public Spaces Protection Order for the Parish
12. To discuss & agree adoption of Sexual & General Harassment Policy & Procedure
13. Finance
  - a. To note the payments below:

Payment schedule 2 Clerk's salary October	£182.84 (already paid)
Payment schedule 2 Clerk's salary November	£191.66
  - b. To approve the payment

Clerk's expenses October	£25.17
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  - c. To discuss & agree the draft budget for 25/26
  - d. To note the annual salary increase for the clerk from £13.06 to £13.69, this will need to be backdated to June & paid in December
14. To note correspondence received (listed below and previously emailed to Councillors, not covered by items on this agenda). And approve actions if required

15. To confirm date & time of the next meeting and receive any agenda items for that meeting  
(Wednesday 8<sup>th</sup> January – budget, precept)

Signed

Date 5<sup>th</sup> November 2024

*R Jackman (ILCA/PIALC)*

Clerk to the Parish Council

**Correspondence from 1<sup>st</sup> October to 4<sup>th</sup> November 2024**

1 Oct – ERYC News

3 Oct – Training invite from Newbald Parish Council – 11 November 6.30pm

9 Oct – Proposed new Yorkshire Wolds Area of Outstanding Natural Beauty. Launch of the Statutory & Public Consultation

9 Oct – Local Nature Recovery Strategy

9 Oct – Standards Committee Agenda for 15 Oct

9 Oct – ERYC News

17 Oct – ERYC event at South Cave 24 October

23 Oct – Finance training

23 Oct – ER Design Code

23 Oct – Rural Matters

23 Oct – VE Day 80 – 8 May 2025

23 Oct – Town & Parish Council suggestions for ERYC Scrutiny Committee 25/26

23 Oct – Handling online abuse & intimidation event

23 Oct – Salt bin visits

29 Oct – ERYC News

29 Oct – Open consultation remote attendance

29 Oct – Community safety case studies

4 Nov – ERNLLCA October Newsletter

4 Nov – Safe Communities Data

4 Nov – DEFRA Hedgerow management consultation

4 Nov – Annual snapshot of rough sleepers