

Councillors

You are hereby summoned to a meeting of

Hayton and Burnby Parish Council

On Wednesday 11th September 2024 at 7pm

at Hayton Village Hall

Press and Public are welcome to attend

Agenda

- 1. Welcome and to receive apologies.**
- 2. To receive any Declarations of Pecuniary or non-Pecuniary Interest**
- 3. To agree the minutes of the meetings held on 14th August 2024**
- 4. To resolve that the meeting is temporarily suspended to allow for a period of public participation (up to 15 minutes)**
- 5. To receive any Ward Councillor updates (up to 10 minutes)**
- 6. Co-option of a new Councillor**
- 7. Matters arising from previous meetings (for information only)**
 - a. Beck and Flooding- Flood Plan and Beck committee
- 8. To receive an update on The Old Bus Shelter & decide on how to proceed**
- 9. To receive an update on the History Boards**
- 10. Clerks report**
- 11. To note correspondence received (listed below and previously emailed to Councillors, not covered by items on this agenda)**
- 12. To sign letter of engagement for Internal Audit (Chair)**
- 13. To discuss & agree adoption of**
 - a. Health & Safety Policy
 - b. Equal Opportunities Statement
 - c. Equality & Diversity Policy
- 14. Finance**
 - a. To agree bank reconciliation**
Bank balance as of statement 5th August 2024 £13979.04
 - b. To approve the payment below:**

Payment schedule 2 Clerk's salary August	£182.84
Overtime for June, July & August	£300.38
Clerk's expenses	£54.63
- 15. To consider ERNLLCA training opportunities for Councillors & if any Councillors wish to book any**
- 16. Councillors reports (for information only)**

17. To confirm date & time of the next meeting and receive any agenda items for that meeting

Signed

Date 3rd September 2024

R Jackman (ILCA/PIALC)

Clerk to the Parish Council

Correspondence from 6th August to 3rd September 2024

13 August – ERYC news

15 August – Live Labs, forwarded email from Karl Rourke

27 August – ERNLLCA newsletter

2 September – ERNLLCA AGM on zoom 12th September at 7pm (deadline to let Clerk know if attending is midday on Monday 9th)

2 September – ERNLLCA Training Roundup

2 September – ERYC News

3 September – ERNLLCA Finance training dates