

Hayton & Burnby Parish Council

Website <https://haytonandburnbyparishcouncil.eastriding.gov.uk>
e-mail haytonburnbypc@gmail.com

All members of Hayton & Burnby Parish Council are hereby summoned to an Ordinary Meeting of the Parish Council to be held on **Wednesday 9th April 2025 at 7:00pm** in the Village Hall, Hayton.

The Agenda for this Meeting appears below.

Members of the public are welcome to attend the Meeting and may address the Parish Council during the Public Participation session.

Andrew Buxton

Clerk to Hayton & Burnby Parish Council

Date: 4th April 2025

e-mail: haytonburnbypc@gmail.com

Agenda

- 1. Welcome and to receive apologies.**
- 2. To receive any Declarations of Pecuniary or non-Pecuniary Interest**
- 3. To adopt the Minutes of the Ordinary Meeting held on 12th March 2025**
- 4. To resolve that the Meeting is temporarily suspended**
 - a. to allow for a period of Public Participation (up to 15 minutes)**
 - b. to receive any Ward Councillor updates (up to 10 minutes)**
- 5. To discuss & agree actions regarding**
 - a. Flood wardens/Flood plans/Gullies/Survey report
- 6. To note the Clerk's Report**
- 7. Finance**
 - a. To examine & sign the bank reconciliation**
 - b. To approve/note payments**

Previous Clerk's expenses for remainder of March
Previous Clerk's overtime & holiday owed

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8. Planning

To agree on comments to be submitted in relation to (2 applications due to one being for planning & the other because it is a listed building)

[25/00724/PLF | Erection of single storey extension to rear and removal of internal wall following demolition of existing rear extension, installation of access ramp and steps, renovation of exterior surfaces to front and side, installation of replacement timber windows and internal insulation to porch extensions, resurfacing of existing tarmac and marking out of two disabled parking bays | Old Village School Town Street Hayton East Riding Of Yorkshire YO42 1RR](#)

[25/00636/PLB | Erection of single storey extension to rear and removal of internal wall following demolition of existing rear extension, installation of access ramp and steps, renovation of exterior surfaces to front and side, installation of replacement timber windows and internal insulation to porch extensions, resurfacing of existing tarmac and marking out of two disabled parking bays | Old Village School Town Street Hayton East Riding Of Yorkshire YO42 1RR](#)

9. To approve the updated

- a. Financial Regulations
- b. Standing Orders

10. To agree the Asset Register with What 3 Word locations

11. Update on Co-ordinator for Neighbourhood Watch & any further actions needed

12. To note correspondence received (listed below and previously emailed to Councillors, not covered by items on this agenda). And approve actions if required

13. To confirm the date & time of the next Ordinary Meeting and receive any agenda items for that Meeting

(14th May Annual Parish Meeting (start time TBC) & Annual Parish Council Meeting 7pm)

Correspondence between 10th March and 2nd April 2025;

10 th March	Town & Parish Councils Joint Local Access Forum 19 th March 2025 East Riding of Yorkshire Council news ERNLLCA HR newsletter
20 th March	East Riding of Yorkshire Council news HEY LNRS Webinars East Riding Design Code
26 th March	East Riding News