## Hayton & Burnby Parish Council - Grant Scheme

## Introduction

Hayton & Burnby Parish Council is able to assist local voluntary organisations with or without charitable status which provide services to residents within Hayton & Burnby parish, for projects that promote the parish to visitors and projects that provide services for visitors.

Please ensure that you read these Guidance Notes and Conditions of Funding before completing the application form.

## Guidance notes and conditions of funding

Grant aid applications can only be accepted from organisations that provide a service to the local community or enhance and promote the image and identity of Hayton & Burnby.

All grant applications are considered at the January Council meeting. The deadline for applications is the 24<sup>th</sup> December, this is to ensure it is included on the January agenda. (Should you need to apply at another point in the year, please contact the clerk for advice).

The group can address the council to explain their project. This should be done at the meeting that is considering the application.

There is a limited Grant budget each year.

The current maximum grant award is £550.00

The scheme provides start-up grants for new organisations as well as grants to existing organisations.

All applicants completing an application form will be deemed to have read and agreed to the requirements outlines in the "Guidance Notes and Conditions of Funding."

Applications will not be considered from individuals, private organisations operated as a business to make a profit, from local groups whose fund raising is sent to their central headquarters for redistribution.

Applications will be considered from national organisations or local groups with access to funds from national "umbrella" or "parent" organisations, provided funds are not available from their national bodies, or the funds available are inadequate for a specific project.

Education, health or social services establishments for whom Central Government, Health Authority or East Riding of Yorkshire Council are the appropriate funder will not be grant aided.

Schools will not be considered for a grant. The Parent's Association may apply for activities that it is not possible to fund from the Local Education Authority or similar.

The organisation is required to have a bank account in its own name.

The Parish Council reserves the right to reclaim the grant in the event of it not being used for the purpose specified on the application form. Any unused grant should be returned to the Parish Council.

Organisations that receive a grant will be required to acknowledge the Parish Council's contribution on all publicity/printed material so as to promote public awareness of the role of the Parish Council in promoting the work of voluntary organisations.

All applications will be considered on their merits, but it must be understood that there is no guarantee of a grant.