

Hayton & Burnby Parish Council

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An Ordinary Meeting of Hayton & Burnby Parish Council was held on **Wednesday 11th February 2026** in the Village Hall, Hayton.

Present: Cllrs Ellis (Chair), Ward (Vice-Chair), Nicholson, Stonehouse, Thackray and Wagstaff
Ward Cllr Hammond
The Clerk
1 member of the public

The Minutes from this Meeting appear below.

Minutes

The Meeting opened at 7:00pm.

2025.138 **Chair's Welcome**

Cllr Ellis welcomed everyone to the Meeting.

2025.139 **Apologies**

To receive and agree or note apologies for absence from the Meeting

- Apologies had been received from Cllr Sedcole, which were noted
- Apologies had also been received from Ward Cllrs Cary and West

2025.140 **Declarations of Interest**

(a) *To receive Declarations of Pecuniary or Non-Pecuniary Interest in any Agenda item*

There were no Declarations of Interest

(b) *To note any Grants of Dispensation*

There were no Grants of Dispensation

2025.141 **Public Participation**

*To resolve that the Meeting is suspended for a period of up to 15 minutes to allow for public participation. **Please note that discussion is not permitted during this session.***

There was no suspension of the Meeting as the member of the public did not wish to address the Parish Council under this item.

2025.142 **Minutes**

(a) *To adopt the Minutes of the Ordinary Meeting held on Wednesday 14th January*

(Proposed by Cllr Nicholson, seconded by Cllr Thackray, all in favour)

The Minutes of the Ordinary Meeting held on Wednesday 14th January were agreed to be a true and accurate record of that Meeting and were signed by Cllr Ellis

(b) *To review each of the Action Points from the Minutes of the January Meeting*

- The Clerk had invited Karl Rourke to this Meeting but he sent apologies due to illness

ACTION: Clerk to invite Karl Rourke to the March Meeting

- The Clerk had sent four items to the Ward Councillors requesting their assistance

- The Clerk had submitted the Precept Demand to ERYC and receipt was confirmed

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- The payment to M4UK (for the History Boards) had been authorised and M4UK have confirmed receipt of funds
- **ACTION:** Clerk to liaise with Hattie Dornan regarding payment for the Burnby design
- The Clerk has retrieved and reviewed the application form used for grants last year, and will distribute copies to interested parties
- **ACTION:** Ward Cllr Hammond to enquire about the pruning of cherry trees adjacent to the bus shelter before they come into blossom
- An item to consider replacing the perspex in the Bus Shelter had been added to the Agenda for this Meeting
- The Clerk had made the necessary adjustments to payroll and everything is in order

2025.143 Live Labs 2

To receive a further update on the Live Labs 2 project from Karl Rourke of ERYC.

Karl Rourke had sent apologies prior to the Meeting, but had also provided the following update via e-mail;

- the replacements for the bollard lights on the A1079 have been received, and a break in the weather is awaited for the new locations to be marked and for the works to commence
- Cllr Wagstaff had been contacted by a resident who had been in touch with Karl Rourke regarding the Bielby Lane junction on the A1079.

ACTION: Clerk to invite Karl Rourke to the March Meeting and to forward the resident's correspondence for actioning.

2025.144 Ward Councillors' Reports

To receive a report from the Ward Councillor(s) present at the Meeting.

Ward Cllr Hammond provided the following updates;

- potholes on Bielby Lane and Everingham Lane have been repaired
 - recent potholes on Long Hill in Burnby have been reported
 - an incidence of fly-tipping has also been reported
 - the culvert on Londesborough Road has been replaced and the flooding has cleared
 - the timings for the lights at the Household Waste Recycling Site have been changed and the number of hours when they are on has been reduced. Some of the recent reports may have been due to motion-sensor lights being triggered – please notify the Clerk if these issues persist
 - the footpaths on Town Street have been inspected but are not considered to be a priority when compared with other footpaths in the ERYC area – please notify the Clerk if the condition of the footpaths on Town Street worsens
 - ERYC will see its budget reduced by approximately £62m over the next three years as a result of the [Fair Funding Review 2.0](#), but for the 2026-27 year an extra £220k has been allocated for Highways and an additional £100k for Flooding. Further details can be found in this [News Release](#) and on the [Budget](#) page of the ERYC website
 - the [Police Reform White Paper](#) has been announced, which would potentially see the current 43 local police forces reduced to between 9 and 13 regional police forces
- Cllr Wagstaff asked whether there was a need for brown bins to be collected weekly. Ward Cllr Hammond advised this was a fully-funded policy from central Government which did not impact on ERYC finances, and that adoption of the policy had been mandatory.

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Cllr Thackray noted the potential for a lengthy period of delays during the works to create a new roundabout on The Balk at Pocklington. Ward Cllr Hammond advised that most of the construction would be carried out before any road closures were necessary. Ward Cllr Hammond also advised that he would liaise with Ward Cllr West to again raise the request for the size of the new roundabout to be increased.

ACTION: Ward Cllr Hammond to liaise with ERYC Drainage Team regarding gravel which has accumulated beneath the bridge on the A1079.

ACTION: Ward Cllr Hammond to liaise with Ward Cllr West regarding the recent flooding of the garage forecourt, which may be due to a nearby soakaway.

ACTION: Ward Cllr Hammond to liaise with ERYC Highways regarding the pruning of cherry trees near to the bus stop to improve visibility.

2025.145 Finance

- (a) *To review and approve the Accounts, Bank Statement and Bank Reconciliation*

The Accounts, Bank Statement and Bank Reconciliation were reviewed and approved by Cllrs Stonehouse and Ward

- (b) *To review and approve the Schedule of Payments*

The Schedule of Payments was reviewed and approved by Cllrs Thackray and Wagstaff

M4UK	2 x History Boards (from grant monies)	£1,555.20
Zurich	Insurance Renewal 2026	£214.00
HMRC	Clerk's PAYE (Oct, Nov, Dec)	(redacted)
The Clerk	Clerk's Salary (Jan)	(redacted)
Unity	Service Charge (Dec)	£6.00

2025.146 "Do it For East Yorkshire" Grant Application

- (a) *To receive a further update on progress with the two village history boards*

The Clerk provided the following updates;

- payment had been made to M4UK, and receipt of monies had been confirmed
- artwork for each history board had been sent to M4UK, who had then provided proofs which had been approved by the two history board groups
- the boards were now in the production stage and should be ready in about two weeks
- the boards would need to be collected from York and arrangements would then be made for their installation
- user surveys will be required after installation to gauge the community benefit derived

- (b) *To review the past and upcoming payments for the two boards*

The Clerk advised that M4UK had been paid in full, and that payments would be due to Hattie Dornan for the design of the Burby board and to Wilson Services Limited for the installation of each board

ACTION: Clerk to liaise with Hattie Dornan regarding payment for the Burnby design, and with Bob Wilson regarding payment for the installations

- (c) *To consider the adoption and insurance of the Burnby history board*

The Clerk noted the below Minute from the Meeting in March 2025 which will carry forward as the history board project nears completion;

"193/24

Once Burnby's History Boards are in place they can be gifted to the Parish Council, added to the asset register & covered on the Parish council public liability insurance."

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2025.147 Bus Shelter

To agree the replacement of perspex panels in the bus shelter to improve visibility together with the pruning of nearby trees.

RESOLVED: quotes to be sought for the replacement of perspex, with an item to be added to the Agenda for the March Meeting.

ACTION: Size of perspex panel to be measured, and quotes to be sought for either a like-for-like replacement or for a larger sheet from which panels can be cut.

(from 2025.144 above) **ACTION:** Ward Cllr Hammond to liaise with ERYC Highways regarding the pruning of cherry trees near to the bus stop to improve visibility.

2025.148 Councillors' Reports

*To receive updates from Councillors on any urgent issues which have arisen since the Agenda was published. **Please note that no decisions can be made during this item.***

- Cllr Nicholson noted a pothole had formed on Back Lane

ACTION: Ward Cllr Hammond to report this to ERYC Highways

- Cllr Thackray reported that potholes had returned in the layby at the exit of Hayton village

ACTION: Ward Cllr Hammond to report these to ERYC Highways

- Cllr Wagstaff notes that potholes had also reappeared outside The Vicarage in Hayton

ACTION: Ward Cllr Hammond to report these to ERYC Highways

2025.149 Date of next Meeting

(a) *To resolve that the next Ordinary Meeting will be held on Wednesday 11th March*
RESOLVED: The next Ordinary Meeting will be held on **Wednesday 11th March at 7:00pm** in the Village Hall, Hayton

(b) *To note any items for inclusion on the Agenda for the next Meeting*

ACTION: Clerk to receive items for inclusion and add them to the Agenda

- bus shelter perspex

- Schedule of Meetings for the 2026-27 Council year

- management of defibrillators in the parish

The Meeting closed at 8:00pm.

Signed to confirm the above Minutes are a true and accurate record of the Meeting:

_____ Date: Wednesday 11th March 2026

Cllr Simon Ellis, Chair of Hayton & Burnby Parish Council