

Hayton & Burnby Parish Council

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An Ordinary Meeting of Hayton & Burnby Parish Council was held on **Wednesday 9th July 2025** in the Village Hall, Hayton.

Present: Cllrs Ellis, Sedcole, Stonehouse, Thackray, Wagstaff and Ward
The Clerk
Ward Cllr West
4 members of the public

The Minutes from this Meeting appear below.

Minutes

2025.51 Chair's Welcome

The Chair welcomed everyone to the Meeting.

2025.52 Apologies

To receive and agree or note apologies for absence from the Meeting

- Apologies had been received from Cllr Nicholson, which were noted
- Apologies had also been received from Ward Cllrs Cary and Hammond

2025.53 Declarations of Interest

(a) *To receive Declarations of Pecuniary and Non-Pecuniary Interest in any Agenda item*
Cllrs Thackray and Wagstaff declared a non-pecuniary interest in the third element of Agenda Item 2025.59 (Planning Applications 25/00636/PLB & 25/00724/PLF)

(b) *To note any Grants of Dispensation*
There were no Grants of Dispensation

2025.54 Public Participation

*To resolve that the Meeting is suspended for a period of up to 15 minutes to allow for public participation. **Please note that discussion is not permitted during this session.***

Two members of the public enquired about the proposed training for the Flood Wardens, and a suggestion was made that water level measuring poles are installed in both villages.

ACTION: Ward Cllr West to follow up with ERYC regarding Flood Warden training.

ACTION: Clerk to investigate the cost of installing water level measuring poles.

2025.55 Minutes

(a) *To adopt the Minutes of the Ordinary Meeting held on Wednesday 11th June*

The Minutes of the Ordinary Meeting held on Wednesday 11th June were agreed to be a true and accurate record of the Meeting and were signed by Cllr Ellis

(b) *To consider any matters arising from the Minutes of the above Meeting*
There were no matters arising from the above Meeting

Initials: SE

Hayton & Burnby Parish Council

2025.56 Ward Councillors' Reports

To receive a report from the Ward Councillor(s) present at the Meeting

- Ward Cllr West noted that the new street lighting on York Road was in operation
ACTION: Ward Cllr West to follow up regarding grassed areas being restored
- Ward Cllr West also noted the hosepipe ban in the Yorkshire Water area
- Cllr Wagstaff asked Ward Cllr West about road markings at Shiptonthorpe Roundabout
ACTION: Ward Cllr West to request a Markings Review at the roundabout
- Cllr Thackray noted the poor condition of the road between Hayton and Burnby.
ACTION: Ward Cllr West to raise this matter with ERYC Highways

2025.57 Finance

- (a) *To review and approve the Accounts, Bank Reconciliation and Schedule of Payments*
The Accounts, Bank Reconciliation and Schedule of Payments were reviewed and approved by Cllrs Sedcole and Ward
- (b) *To approve any receipts for expenditure*
The receipts for expenditure were reviewed and approved by Cllrs Sedcole and Ward

HMRC	PAYE Outstanding Balance	£7.09
The Clerk	Clerk's Salary (June)	(redacted)
Unity	Service Charge (May)	£6.00

- (c) *To approve the Clerk's salary and Working From Home payment*
The Clerk's salary and Working From Home payment were reviewed and approved by Cllrs Sedcole and Ward

2025.58 Grant Application

To receive an update on the application for a grant from the "Do It For East Yorkshire" fund.
The Parish Council has been successful in the expression of interest stage of their application to the "Do It For East Yorkshire" fund and has been invited to submit a full application for a grant towards the creation of a history board in each village.
ACTION: Clerk to prepare and submit the full application for this grant.

2025.59 Planning Application

To discuss the below Planning Applications.

25/01524/PLF

*Change of use of existing stable block, menage and equestrian land to a mixed use of equestrian land and residential forming single dwelling with associated access
Land And Building South East Of The Granary Hall, Clarkes Common Farm, Blamire Lane, Everingham, East Riding of Yorkshire YO42 4LQ*

RESOLVED: The Parish Council has no objection and adopts a neutral position

25/01532/PLF

Change of use of existing livery building, menage and equestrian land to a mixed use of equestrian land and residential forming single dwelling and erection of double garage to side with associated access.

Land And Building South Of The Granary Hall, Clarkes Common Farm, Blamire Lane, Everingham, East Riding of Yorkshire YO42 4LQ

RESOLVED: The Parish Council has no objection and adopts a neutral position

Initials: SE

Hayton & Burnby Parish Council

25/00636/PLB & 25/00724/PLF

Erection of single storey extension to rear and removal of internal wall following demolition of existing rear extension, installation of access ramp and steps, renovation of exterior surfaces to front and side, installation of replacement timber windows and internal insulation to porch extensions, resurfacing of existing tarmac and marking out of two disabled parking bays Old Village School, Town Street, Hayton, East Riding of Yorkshire YO42 1RR

RESOLVED: The Parish Council is in support of this application

ACTION: Clerk to enter the above Consultee Comment onto the ERYC Planning Portal

2025.60 Flooding

To received and consider updates regarding the Burnby Flood Plan and Flood Wardens

This item had already been discussed under Agenda Item 2025.54

2025.61 Footpath on Town Street

To agree a plan of action regarding the condition of the footpath on Town Street.

- The footpath is in need of widening and resurfacing

ACTION: Clerk to report to ERYC Highways using the online portal

2025.62 Clerk's Report

To receive updates from the Clerk.

The Clerk had no other updates to provide.

2025.63 Councillors' Reports

*To receive updates from Councillors on any urgent issues which have arisen since the Agenda was published. **Please note that no decisions can be made during this item.***

- Cllr Wagstaff noted the continuing issues with cyclists in the area and with potholes
- Cllr Thackray raised the matter of Himalayan Balsam in the beck and the responsibility of property owners (under Riparian Rights) to maintain the areas adjoining their homes
- Cllr Ward reported the continuing issue of dead trees in the beck near to Home Farm
- Cllr Ward also noted an issue with cyclists using the middle of the road at Bridges Corner
- Cllr Sedcole reported that the white lines on the road to Nunburnholme are very faint

2025.64 Date of next Meeting

(a) *To resolve when the next Ordinary Meeting will be held*

RESOLVED: The next Ordinary Meeting will be held on **Wednesday 10th September**

(b) *To discuss the preferred day of the month for future Meetings and to consider the creation of a Schedule of Meetings for the remainder of the 2025-26 Council year*

RESOLVED: Ordinary Meetings will be held on the second Wednesday of each month

ACTION: Clerk to draft a Schedule of Meetings and circulate to Councillors

(c) *To note any items for inclusion on the Agenda for the next Meeting*

ACTION: Clerk to receive items for inclusion and add them to the Agenda

Signed to confirm the above Minutes are a true and accurate record of the Meeting:



Cllr Simon Ellis, Chair of Hayton & Burnby Parish Council

Date: Wednesday 10th September 2025