

Hayton & Burnby Parish Council

Website <https://haytonandburnbyparishcouncil.eastriding.gov.uk>
e-mail haytonburnbypc@gmail.com

An Ordinary Meeting of Hayton & Burnby Parish Council was held on
Wednesday 9th April 2025 at 7:00pm in the Village Hall, Hayton.

Present: Cllrs Ellis, Stonehouse, Thackray, Wagstaff, Ward
Ward Cllrs Cary, Hammond, West

The Minutes for this Ordinary Meeting appear below.

Minutes

2025.01 Welcome and to receive apologies

The Chair welcomed everyone to the Meeting.

Apologies had been received from Cllrs Nicholson and Sedcole, which were noted.

2025.02 To receive any Declarations of Pecuniary or non-Pecuniary Interest

Cllrs Wagstaff and Thackray declared a Non-Pecuniary Interest in the Planning Application for The Old Village School (2025.08 below).

2025.03 To adopt the Minutes of the Ordinary Meeting held on 12th March 2025

The Minutes of the Ordinary Meeting held on Wednesday 12th March 2025 were agreed to be a true and accurate record of that Meeting and were signed by Cllr Ellis.

2025.04 To resolve that the Meeting is temporarily suspended

(a) to allow for a period of Public Participation (up to 15 minutes)

There was no suspension of the Meeting as no members of the public were present.

(b) to receive any Ward Councillor updates (up to 10 minutes)

Ward Cllr West had sent a "*Flood Warden Responsibilities and Guidelines*" document to the Clerk with a request to circulate this to all Councillors.

ACTION: Clerk to circulate the document to all Councillors and add it to the website.

Ward Cllr Hammond advised that the culvert on Londesborough Road had again become blocked and had been found to have collapsed. It will be put forward to the Small Drainage Scheme for funding to repair.

Ward Cllr Cary had noticed potholes on Long Hill and advised these would be reported to East Riding of Yorkshire Council.

At this point, Karl Rourke and two colleagues from the Live Labs 2 Programme arrived at the Meeting and provided the Parish Council with a brief update on progress. The scheme is currently on track to become operational at the end of April and there will be a trial period of at least 4 months. Bio-diversity monitoring will be carried out at the same time.

Following this update, Karl Rourke, his two colleagues and the three Ward Councillors left the Meeting.

2025.05 To discuss & agree actions regarding;

(a) Flood wardens/Flood plans/Gullies/Survey report

This item had already been discussed under 2025.04(a) above.

2025.06 To note the Clerk's Report

This item was deferred until the next Meeting due to the recent change of Clerk.

14/05/25
S. Ellis

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2025.07 Finance

(a) To examine & sign the bank reconciliation

The Bank Reconciliation and bank statement were signed by Cllrs Ellis and Wagstaff.

(b) To approve/note payments

Previous Clerk's expenses for remainder of March	(not disclosed)
Previous Clerk's overtime & holiday owed	(not disclosed)
ERNLLCA (Membership Fee for 2025-26)	£353.10

2025.08 Planning

To agree on comments to be submitted in relation to (two applications due to one being for planning & the other because it is a listed building)

25/00724/PLF

Erection of single storey extension to rear and removal of internal wall following demolition of existing rear extension, installation of access ramp and steps, renovation of exterior surfaces to front and side, installation of replacement timber windows and internal insulation to porch extensions, resurfacing of existing tarmac and marking out of two disabled parking bays

Old Village School Town Street Hayton East Riding Of Yorkshire YO42 1RR

25/00636/PLB

Erection of single storey extension to rear and removal of internal wall following demolition of existing rear extension, installation of access ramp and steps, renovation of exterior surfaces to front and side, installation of replacement timber windows and internal insulation to porch extensions, resurfacing of existing tarmac and marking out of two disabled parking bays
Old Village School Town Street Hayton East Riding Of Yorkshire YO42 1RR

RESOLUTION: The Parish Council has no objection to this Planning Application

ACTION: Clerk to submit the above via a Consultee Comment on the ERYC Planning Portal

2025.09 To approve the updated

(a) Financial Regulations

This item was deferred until the next Meeting.

(b) Standing Orders

This item was deferred until the next Meeting.

2025.10 To agree the Asset Register with What 3 Word locations

This has been completed since the last Meeting and was now closed.

2025.11 Update on Co-ordinator for Neighbourhood Watch & any further actions needed

This item was deferred until the next Meeting.

2025.12 To note correspondence received (listed below and previously emailed to Councillors, not covered by items on this agenda). And approve actions if required

The correspondence listed below was noted but required no further action.

S. Ellis 14/05/23

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2025.13 To confirm the date & time of the next Ordinary Meeting and to receive any agenda items for that Meeting

(14th May Annual Parish Meeting (start time TBC) & Annual Parish Council Meeting 7pm)


RESOLUTION: The Parish Council resolved that the Annual Parish Council Meeting will be held on **Wednesday 14th May 2025 at 6:30pm** in The Village Hall, Burnby. This will be followed at 7:00pm by the Annual Parish Meeting, and there will then be an Ordinary Meeting.

Correspondence between 10th March and 2nd April 2025;

10 th March	Town & Parish Councils Joint Local Access Forum 19 th March 2025 East Riding of Yorkshire Council news ERNLLCA HR newsletter
20 th March	East Riding of Yorkshire Council News HEY LNRS Webinars East Riding Design Code
26 th March	East Riding News

Signed to confirm that these Minutes are a true and accurate record of the Ordinary Meeting.

Date: 14th May 2025

S.ERS  14/05/25