

Hayton & Burnby Parish Council

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Friday 5th December 2025

Dear Councillor,

You are hereby summoned to attend an Ordinary Meeting of Hayton & Burnby Parish Council to be held on **Wednesday 10th December 2025 at 7:00pm** in the Village Hall, Hayton.

The Agenda for this Meeting appears below.

Members of the public are very welcome to attend the Meeting and may address the Parish Council during the Public Participation session.



Andrew Buxton,
Clerk to Hayton & Burnby Parish Council.

Agenda

2025.105 Chair's Welcome

2025.106 Apologies

To receive and agree or note apologies for absence from the Meeting.

2025.107 Declarations of Interest

- (a) To receive Declarations of Pecuniary or Non-Pecuniary Interest in any Agenda item
- (b) To note any Grants of Dispensation

2025.108 Public Participation

To resolve that the Meeting is suspended for a period of up to 15 minutes to allow for Public participation. **Please note that discussion is not permitted during this session.**

2025.109 Minutes

- (a) To adopt the Minutes of the Ordinary Meeting held on Wednesday 12th November
- (b) To consider any matters arising from the Minutes of the above Meeting

2025.110 Live Labs 2

To receive a further update on the Live Labs 2 project from Karl Rourke of ERYC.

2025.111 Ward Councillors' Reports

To receive a report from the Ward Councillor(s) present at the Meeting.

2025.112 Finance

- (a) To review and approve the Accounts, Bank Statement and Bank Reconciliation
- (b) To review and approve the Schedule of Payments
- (c) To discuss the Precept Demand for the 2026/27 financial year

Hayton & Burnby Parish Council

2025.113 “Do it For East Yorkshire” Grant Application

To consider the Grant Funding Agreement received following a grant application to the “Do it For East Yorkshire” fund.

2025.114 Hayton Flood Wardens

To discuss the recruitment of volunteer Flood Wardens for Hayton to join the Flood Warden scheme overseen by East Riding of Yorkshire Council.

2025.115 Community Emergency Plan (CEP)

To consider updates to the Community Emergency Plan, and the publication thereof.

2025.116 Clerk’s Report

To receive updates from the Clerk.

2025.117 Councillors’ Reports

To receive updates from Councillors on any urgent issues which have arisen since the Agenda was published. **Please note that no decisions can be made during this item.**

2025.118 Date of next Meeting

- (a) To resolve that the next Ordinary Meeting will be held on Wednesday 14th January 2026
- (b) To note any items for inclusion on the Agenda for the next Meeting

2025.119 Exclusion of the Press & Public

To consider the exclusion of the press and public from an Agenda item to discuss a confidential staffing matter.

2025.120 Confidential Item – Staffing Updates

To discuss a change to the Clerk’s Terms of Employment.