

Hayton & Burnby Parish Council

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An Ordinary Meeting of Hayton & Burnby Parish Council was held on **Wednesday 10th December 2025** in the Village Hall, Hayton.

Present: Cllrs Ward (Vice-Chair), Nicholson, Sedcole, Thackray and Wagstaff

The Clerk

Ward Cllrs Cary and West

2 members of the public

The Minutes from this Meeting appear below.

Minutes

2025.105 Chair's Welcome

In the absence of Cllr Ellis, Cllr Ward chaired the Meeting and welcomed everyone to it.

2025.106 Apologies

To receive and agree or note apologies for absence from the Meeting

- Apologies had been received from Cllrs Ellis and Stonehouse, which were noted
- Apologies had also been received from Ward Cllr Hammond

2025.107 Declarations of Interest

(a) *To receive Declarations of Pecuniary or Non-Pecuniary Interest in any Agenda item*

There were no Declarations of Interest

(b) *To note any Grants of Dispensation*

There were no Grants of Dispensation

2025.108 Public Participation

To resolve that the Meeting is suspended for a period of up to 15 minutes to allow for public participation. Please note that discussion is not permitted during this session.

There was no suspension of the Meeting as neither of the members of the public wished to address the Parish Council at this time

2025.109 Minutes

(a) *To adopt the Minutes of the Ordinary Meeting held on Wednesday 12th November*
The Minutes of the Ordinary Meeting held on Wednesday 12th November were agreed to be a true and accurate record of that Meeting and were signed by Cllr Ward

(b) *To consider any matters arising from the Minutes of the above Meeting*

The Clerk read out the Action Points from the Meeting in November, all of which had either been completed or were with the Ward Cllrs for progressing

Initials:

Hayton & Burnby Parish Council

2025.110 Live Labs 2

To receive a further update on the Live Labs 2 project from Karl Rourke of ERYC.

- Live Labs 2 has recently won Project of the Year at the 2025 Highway Electrical Association Awards
- New lanterns (to replace the bollards on the westbound side of the A1079) are expected to arrive shortly, with the changeover works being completed in the next 4 to 6 weeks
- Pavement markings will also be completed soon
- The user survey of the pedestrian lighting has been rescheduled from the end of November to the end of January 2026
- There have still not been any night-time collisions recorded at any of the 23 test sites
- There have been no significant differences between the data for the most recent three months (September to November) and that from the initial five months (April to August)
- Interest in the project is being received from councils across the country
- The summarising of data into consolidated reports will continue until March 2026
- The data collected from the biodiversity study is also being collated
- Following on from this project, approximately 2,500 other streetlights across the East Riding have been highlighted for possible replacement

ACTION: Karl Rourke to look into holding Astronomy Nights before the project concludes

2025.111 Ward Councillors' Reports

To receive a report from the Ward Councillor(s) present at the Meeting.

Ward Cllrs Cary & West provided the following updates;

- As part of a Government initiative, from the middle of February 2026 brown bins will be collected weekly and will include food waste as well as garden waste
- ERYC have begun their [Budget](#) setting process. The [Fair Funding Review 2.0](#) is expected to negatively impact ERYC's Budget through changes to funding for Councils in more rural areas and a reduction in the percentage of business rates which are retained by local authorities. As a result, Council Tax is expected to increase by the full 5% each year

Cllr Wagstaff asked the Ward Councillors if they could provide details of / contact points for sources of grants and funding towards the planned alterations at the Village Hall in Hayton

ACTION: Clerk to e-mail Ward Cllr Cary with this request

2025.112 Finance

(a) *To review and approve the Accounts, Bank Statement and Bank Reconciliation*

The Accounts, Bank Statement and Bank Reconciliation were reviewed and approved by Cllrs Nicholson and Thackray

(b) *To review and approve the Schedule of Payments*

The Schedule of Payments was reviewed and approved by Cllrs Thackray and Wagstaff

S. Ellis	Repayment for Gift Voucher	£50.00
Unity	Service Charge (Oct)	£6.00
The Clerk	Clerk's Salary (Nov)	(redacted)

(c) *To discuss the Precept Demand for the 2026-27 financial year*

RESOLVED: The Precept Demand will increase from £4,930 in 2025-26 to £5,250 in 2026-27 to offset the expected annual increase in the cost of essential items of expenditure such as staffing, insurance and membership of professional bodies

Initials:

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2025.113 “Do it For East Yorkshire” Grant Application

To consider the Grant Funding Agreement received following a grant application to the “Do it For East Yorkshire” fund.

RESOLVED: The Parish Council resolved to accept the terms of the Grant Funding Agreement and to move forward with the project to install a history board in each village.

ACTION: Clerk to sign and return the Grant Funding Agreement and to coordinate the production and installation of the two boards within the specified timeframe of the grant.

2025.114 Hayton Flood Wardens

To discuss the recruitment of volunteer Flood Wardens for Hayton to join the Flood Warden scheme overseen by East Riding of Yorkshire Council.

RESOLVED: The volunteer roles will be advertised on the website and in the village

ACTION: Clerk to produce an advert for the website and circulate to Members

2025.115 Community Emergency Plan (CEP)

To consider updates to the Community Emergency Plan, and the publication thereof.

ACTION: Clerk to circulate the Emergency Plan to Members and receive required updates.

2025.116 Clerk’s Report

To receive updates from the Clerk.

There were no further updates at this time.

2025.117 Councillors’ Reports

*To receive updates from Councillors on any urgent issues which have arisen since the Agenda was published. **Please note that no decisions can be made during this item.***

- Cllr Thackray noted the potholes when leaving Burnby on the road between Burnby and Hayton, together with those near to the Vicarage and the Village Hall in Hayton

ACTION: Clerk to report these issues to the Ward Cllrs for reporting to Highways

- Cllr Wagstaff again noted two separate visibility issues with the bus shelter at Hayton. The perspex windows need replacing and some overhanging trees require pruning so that passengers can see when buses are approaching

ACTION: Clerk to add this item to the Agenda for the Meeting in January

2025.118 Date of next Meeting

(a) *To resolve that the next Ordinary Meeting will be held on Wednesday 14th January 2026*

RESOLVED: The next Ordinary Meeting will be held on **Wednesday 14th January 2026 at 7:00pm** in the Village Hall, Hayton

(b) *To note any items for inclusion on the Agenda for the next Meeting*

ACTION: Clerk to receive items for inclusion and add them to the Agenda

- Signing of Precept Demand for 2026-27

- Bus Shelter perspex and overhanging trees

- Confidential Item

Initials:

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2025.119 Exclusion of the Press & Public

To consider the exclusion of the press and public from an Agenda item to discuss a confidential staffing matter.

This motion wasn't required as 2025.120 (below) was deferred until the Meeting in January.

2025.120 Confidential Item – Staffing Updates

To discuss a change to the Clerk's Terms of Employment.

This item was deferred until the Meeting in January.

Signed to confirm the above Minutes are a true and accurate record of the Meeting:

Date: Wednesday 14th January 2026

Cllr Simon Ellis, Chair of Hayton & Burnby Parish Council