

Hayton & Burnby Parish Council

59 Eastfield Road, Driffield, East Yorkshire YO25 5EZ

Tel: **07832 688032**

e-mail: haytonburnbypc@gmail.com

Website: <https://haytonandburnbyparishcouncil.eastriding.gov.uk>

An Ordinary Meeting of Hayton & Burnby Parish Council was held on **Wednesday 11th June 2025** in the Village Hall, Hayton.

Present: Cllrs Ellis, Nicholson, Stonehouse, Thackray, Wagstaff and Ward
The Clerk
Ward Cllrs Cary and Hammond
1 member of the public

The Minutes from this Meeting appear below.

Minutes

2025.38 Chair's Welcome

The Chair welcomed everyone to the Meeting.

2025.39 To receive and agree or note apologies for absence from the Meeting

- Apologies had been received from Cllr Sedcole, which were agreed
- Apologies had also been received from Ward Cllrs Cary and Hammond

2025.40 Declarations of Interest

- (a) *To receive Declarations of Pecuniary and Non-Pecuniary Interest in any Agenda item*
Cllr Stonehouse declared a pecuniary interest in Item 2025.46 (Planning Application)
- (b) *To note any Grants of Dispensation*
There were no Grants of Dispensation

2025.41 Public Participation

To resolve that the Meeting is suspended for a period of up to 15 minutes to allow for public participation.

The member of the public asked for two items to be added to the Agenda for the Ordinary Meeting in July (Flooding and History Board) – please see Item 2025.50 for confirmation.

ACTION: Ward Cllr Hammond to follow up with ERYC regarding Flood Warden insurance.

2025.42 Minutes

- (a) *To adopt the Minutes of the Annual Parish Council Meeting held on Wednesday 14th May*
The Minutes of the Annual Parish Council Meeting held on Wednesday 14th May were agreed to be a true and accurate record of the Meeting and were signed by Cllr Ellis
- (b) *To consider any matters arising from the Minutes of the above Meeting*
There were no matters arising from the above Meeting

Initials: **SE**

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2025.43 Ward Councillors' Reports

To receive a report from the Ward Councillor(s) present at the Meeting

Ward Cllr Hammond

- The streetlighting is due to be changed over on Thursday 12th June
- The culvert on Londesborough Road has been reported and will require reconstruction
- Potholes on Long Hill have been reported

Ward Cllr Cary

- Potholes on Burnby Lane (including the layby) have already been reported to ERYC and will be followed up
- The Banking Hub in Market Weighton has opened and Ward Councillors are raising awareness of the service with Parish Councils within approximately a 10-mile radius
ACTION: Clerk to add the Banking Hub information to the website
- Cllr Thackray asked Ward Cllr Cary to report potholes on Everingham Lane
ACTION: Ward Cllr Cary to report this via the Parish Open Door service.

2025.44 Finance

(a) *To review and approve the Accounts, Bank Reconciliation and Schedule of Payments*

The Accounts, Bank Reconciliation and Schedule of Payments were reviewed and approved by Cllrs Stonehouse and Thackray

(b) *To approve any receipts for expenditure*

The receipts for expenditure were reviewed and approved by Cllrs Ellis and Wagstaff

Unity
The Clerk

Service Charge (May)
Clerk's Salary (May)

£6.00
(redacted)

(c) *To approve the Clerk's salary and Working From Home payment*

The Clerk's salary and Working From Home payment were reviewed and approved by Cllrs Ellis and Wagstaff

2025.45 Grant Application

To discuss a potential application for a grant from the "Do It For East Yorkshire" fund.

RESOLVED: An application will be made to the "Do It For East Yorkshire" fund for the full cost of a History Board in Hayton and for the shortfall in funding for a History Board in Burnby (taking into account the grant for £200 which has already been received).

ACTION: Clerk to draft the grant application and circulate to Councillors for approval.

2025.46 Planning Application

To discuss the below Planning Application.

25/00833/CM Importation of inert fill for use in an improved restoration scheme.

Partridge Hall Quarry, Londesborough Road, Burnby, East Riding Of Yorkshire YO42 1RD.

RESOLVED: Hayton & Burnby Parish Council have no objection to this Planning Application and adopts a Neutral position but would ask for clarification on the following points;

- the proposed number of vehicle movements per week
- the days of the week on which these journeys will be made
- the hours of the day during which these journeys will be made
- the routes to be used (confirmation they will be as shown on the Transport Routes document and will not be through Hayton or Burnby villages)

ACTION: Clerk to enter the above Consultee Comment onto the ERYC Planning Portal

Initials: SE

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2025.47 Policies & Procedures

(a) *To adopt the updated Model Standing Orders*

This item was deferred until the Ordinary Meeting in July

(b) *To adopt the updated Model Financial Regulations*

This item was deferred until the Ordinary Meeting in July

2025.48 Councillors' Reports

To receive updates from Councillors on any urgent issues which have arisen since the Agenda was published. Please note that no decisions can be made during this item.

- Cllr Ward noted that the bridge on Londesborough Road had been repaired after a vehicle had collided with it

- Cllr Ward reported that there was a blocked drain on Londesborough Road

ACTION: Ward Cllr Hammond to report this to ERYC

- Cllr Thackray reported the continuing problem of cyclists on the footpath along York Road

ACTION: Ward Cllr Hammond to follow up with Karl Rourke regarding the data on this issue which will have been collected by the streetlighting project

- Cllr Thackray also noted the overhanging cherry trees on York Road which require pruning

- Cllr Ellis again noted the poor condition of the edging and surface of the footpath on Town

Street and requested this matter to be added to the Agenda for the Ordinary Meeting in July

2025.49 Clerk's Report

To receive updates from the Clerk.

- The Clerk had set up a WhatsApp Group for the Parish Council and took the mobile numbers of those Councillors who were still to be added to the Group

- The Clerk made a request for any news items which Councillors would like to be added to the website. This invitation is also open to local groups and organisations

2025.50 Date of next Meeting

(a) *To resolve that the next Ordinary Meeting will be held on Wednesday 9th July at 7:00pm in the Village Hall, Hayton*

RESOLVED: The next Ordinary Meeting will be held on **Wednesday 9th July at 7:00pm**

(b) *To discuss the preferred day of the month for future Meetings and to consider the creation of a Schedule of Meetings for the remainder of the 2025-26 Council year*

RESOLVED: Ordinary Meetings from September 2025 will return to the "first Thursday of the month" slot

ACTION: Clerk to produce a draft Schedule of Meetings and circulate for approval

(c) *To receive any other items for inclusion on the Agenda for the next Ordinary Meeting*

ACTION: Clerk to receive items for inclusion and add them to the Agenda

- Flood Wardens and Flood Plan

- Burnby History Board

- Town Street footpath

Signed to confirm the above Minutes are a true and accurate record of the Meeting:

Simon Ellis 

Date: Wednesday 9th July 2025

Cllr Simon Ellis, Chair of Hayton & Burnby Parish Council