

Hayton & Burnby Parish Council

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An Ordinary Meeting of Hayton & Burnby Parish Council was held on **Wednesday 12th November 2025** in the Village Hall, Hayton.

Present: Cllrs Ellis (Chair), Ward (Vice-Chair), Nicholson, Sedcole, Stonehouse and Wagstaff
The Clerk
Ward Cllr Hammond
2 members of the public

The Minutes from this Meeting appear below.

Minutes

2025.92 Chair's Welcome

The Chair welcomed everyone to the Meeting.

2025.93 Apologies

To receive and agree or note apologies for absence from the Meeting

- Apologies had been received from Cllr Thackray, which were noted
- Apologies had also been received from Ward Cllrs Cary and West

2025.94 Declarations of Interest

(a) *To receive Declarations of Pecuniary or Non-Pecuniary Interest in any Agenda item*

There were no Declaration of Interest

(b) *To note any Grants of Dispensation*

There were no Grants of Dispensation

2025.95 Public Participation

*To resolve that the Meeting is suspended for a period of up to 15 minutes to allow for public participation. **Please note that discussion is not permitted during this session.***

- None of the members of the public wished to address the Parish Council at this time
 - Cllr Ellis presented Rob Mills with a card and a gift voucher to express the Parish Council's sincere thanks for his work in repairing the bus shelter following the fire
- A warm round of applause accompanied the presentation

2025.96 Minutes

(a) *To adopt the Minutes of the Ordinary Meeting held on Wednesday 8th October*

The Minutes of the Ordinary Meeting held on Wednesday 8th October were agreed to be a true and accurate record of that Meeting and were signed by Cllr Ellis

(b) *To consider any matters arising from the Minutes of the above Meeting*

There were no matters arising from the Minutes of the Meeting in October

Initials:

Hayton & Burnby Parish Council

2025.97 Ward Councillors' Reports

To receive a report from the Ward Councillor(s) present at the Meeting.

Ward Cllr Hammond provided the following updates;

- The gravel has been cleared from beneath the bridge on the A1079
- The volunteer Flood Wardens have been contacted by ERYC and training will be delivered to them. If anyone else would like to volunteer, please contact the Ward Councillors
- The [Fair Funding Review 2.0](#) is expected to negatively impact ERYC's budget through changes to funding for Councils in more rural areas and a reduction in the percentage of business rates which are retained by local authorities. As a result, Council Tax is likely to be increase by the full 5% each year for the foreseeable future.

2025.98 Finance

- (a) *To review and approve the Accounts, Bank Statement and Bank Reconciliation*

The Accounts, Bank Statement and Bank Reconciliation were reviewed and approved by Cllrs Nicholson and Ward

- (b) *To review and approve the Schedule of Payments*

The Schedule of Payments was reviewed and approved by Cllrs Nicholson and Ward

HMRC	Clerk's PAYE (Jul Aug Sep)	(redacted)
The Clerk	Clerk's Salary (Oct)	(redacted)
Unity	Service Charge (Sep)	£6.00

2025.99 Planning

- (a) *To consider the following new Planning Application;*

25/02881/TPO

St Martins Churchyard, Town Street, Hayton, East Yorkshire YO42 1RR

TPO - ST MARTIN'S CHURCH YARD, HAYTON - 1979 (REF 342) T1, T2 & T8 - Crown reduce 2 no. Yew trees (G1) by 5 metres in height and reduce by 4 metres at either side to maintain clearance to overhead wires and re-shape to improve the shape in accordance to the height of the wires; Crown reduce 1 no. Sycamore tree (T8) to 5-6 metres in height due to dieback and to see if the crown will re-sprout

RESOLVED: The Parish Council has no objections to this Planning Application and adopts a Neutral position

- (b) *To formally receive the following Notifications of Decision;*

25/01635/STPLFE

North Farm, Thorpe Le Street Road, Thorpe Le Street East Yorkshire YO42 4LJ

Erection of a free-range egg laying unit with associated infrastructure and upgraded highway access

The Notification of Decision was received and noted

25/02396/PLF

Rudston House, Town Street, Hayton, East Yorkshire YO42 1RR

Erection of single storey extension to side and conversion of existing garage to create additional living accommodation

The Notification of Decision was received and noted

25/02276/PLF

The Willows, Town Street, Hayton, East Yorkshire YO42 1RR

Erection of a two storey and single storey extension to side and rear, to allow for an integral double garage, with associated alterations to porch and roof following demolition of existing rear extensions, erection of a garden room following the demolition of existing outbuilding

The Notification of Decision was received and noted

Initials:

Hayton & Burnby Parish Council

2025.100 Footpaths on Town Street

To revisit the issue of the poor condition of footpaths on Town Street in Hayton.

Cllr Ellis again raised the issue of the poor condition of footpaths on both sides of Town Street, together with the impact from an overgrown hedge on the corner near The Vicarage. It was also noted that problems are often exacerbated by works to driveways.

ACTION: Ward Cllr Hammond to raise with ERYC Highways, and the resident to be asked to cut back the overgrown hedge to allow the safe passage of pedestrians and pushchairs.

2025.101 Environmental Policy

To review and adopt an Environmental Policy in connection with the grant application to the "Do It For East Yorkshire" fund for a history board in each village.

RESOLVED: Adoption of the Environmental & Sustainability Policy was proposed by Cllr Ellis and seconded by Cllr Wagstaff with all in favour.

2025.102 Clerk's Report

To receive updates from the Clerk.

- The Clerk had met with members prior to the Meeting and an interim appraisal was held
ACTION: Clerk to add a Confidential Item to the Agenda for the Meeting in December for discussion and agreement regarding the Clerk's salary
- The Clerk advised members that the Precept Demand for 2026/27 would soon be due for completion and asked for consideration to be given to any projects or one-off items of expenditure which will need to be included.

2025.103 Councillors' Reports

*To receive updates from Councillors on any urgent issues which have arisen since the Agenda was published. **Please note that no decisions can be made during this item.***

- Cllr Ward raised the issue of the lighting at the Pocklington Household Waste Recycling Site being on at all hours and creating light pollution
ACTION: Ward Cllr Hammond to report this to ERYC
- Cllr Wagstaff noted a request from a resident for perspex windows in the bus shelter, and also raised the issue of trees along the A1079
- Cllr Sedcole noted that the "Give Way" markings on the road between Burnby and Nunburnholme were worn, and that the edges of the road surface were crumbling
ACTION: Ward Cllr Hammond to include the worn markings as part of a scheme to restore road markings in the wider area
- Cllr Sedcole also raised the issue of foliage growth in The Beck at Burnby, with the Syke being particularly overgrown
ACTION: Ward Cllr Hammond to raise this matter with ERYC
- Cllr Stonehouse again raised the issue of the collapsed culvert
ACTION: Ward Cllr Hammond to follow up with ERYC Highways
- Cllr Ellis noted that some of the tape which had been applied to the bollard lights on the eastbound carriageway of the A1079 had peeled away or had become detached, resulting in more light shining onto the road

Initials:

Hayton & Burnby Parish Council

2025.104 Date of next Meeting

- (a) *To resolve that the next Ordinary Meeting will be held on*

Wednesday 10th December at 7:00pm in the Village Hall, Hayton

RESOLVED: The next Ordinary Meeting will be held on **Wednesday 10th December at 7:00pm** in the Village Hall, Hayton

- (b) *To note any items for inclusion on the Agenda for the next Meeting*

ACTION: Clerk to receive items for inclusion and add them to the Agenda

Signed to confirm the above Minutes are a true and accurate record of the Meeting:

Date: Wednesday 10th December 2025

Cllr Philip Ward, Vice-Chair of Hayton & Burnby Parish Council