

Hayton & Burnby Parish Council

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An Ordinary Meeting of Hayton & Burnby Parish Council was held on **Wednesday 8th October 2025** in the Village Hall, Hayton.

Present: Cllrs Ellis (Chair), Ward (Vice-Chair), Stonehouse, Thackray and Wagstaff
The Clerk
Ward Cllr Cary
3 members of the public

The Minutes from this Meeting appear below.

Minutes

2025.79 **Chair's Welcome**

The Chair welcomed everyone to the Meeting.

2025.80 **Apologies**

To receive and agree or note apologies for absence from the Meeting

- Apologies had been received from Cllrs Nicholson and Sedcole, which were noted
- Apologies had also been received from Ward Cllrs Hammond and West

2025.81 **Declarations of Interest**

(a) *To receive Declarations of Pecuniary and Non-Pecuniary Interest in any Agenda item*

There were no Declaration of Interest

(b) *To note any Grants of Dispensation*

There were no Grants of Dispensation

2025.82 **Public Participation**

*To resolve that the Meeting is suspended for a period of up to 15 minutes to allow for public participation. **Please note that discussion is not permitted during this session.***

There was no suspension of the Meeting as the members of the public did not wish to address the Parish Council during this item.

2025.83 **Minutes**

(a) *To adopt the Minutes of the Ordinary Meeting held on Wednesday 10th September*

The Minutes of the Ordinary Meeting held on Wednesday 10th September were agreed to be a true and accurate record of that Meeting and were signed by Cllr Ellis

(b) *To consider any matters arising from the Minutes of the above Meeting*

There were no matters arising from the Minutes of the Meeting in September

Initials:

Hayton & Burnby Parish Council

2025.84 Live Labs 2

To receive an update on the Live Labs 2 project from Karl Rourke of ERYC.

Karl Rourke provided the following updates;

- Live Labs 2 recently won the Environmental Sustainability Award at the annual Highways Awards, as well as the Net Zero Project of the Year Award
- the project is expected to be immediately scalable across the country as required
- a vast amount of data has been gathered for the period 1st April to 31st August 2025, and is initially being sampled using one week from each month
- as an example, during a week in June 546 cyclists were recorded, compared with 90 cyclists in July and 5 cyclists in August. It is also possible to show how many cyclists used the crossing and how many were on the carriageway, although it was noted that not all cyclists travel from end to end, with many arriving or departing via side roads
- the gathering of data will continue for the duration of the three-year project
- during the three months of June, July and August a 5% reduction in average overnight speeds had been observed, with no accidents or incidents being recorded. It is hoped that the changes made under the project will maintain or improve driver behaviour
- an initial bio-diversity report is being finalised and should be published soon
- the bollards on the westbound side are still due to be removed, and the temporary measures of switching off every other bollard and covering the road-facing side of the remaining bollards have been completed
- the manufacturers of both the eastbound columns and the westbound bollards are due to visit the site to evaluate their products
- improvements to the road markings will be made in due course
- astronomy nights will be offered for members of the public to attend

Cllr Ward asked if the data for cyclists could be sent to local cycling clubs in an effort to raise awareness and improve road safety

Cllr Wagstaff asked Ward Cllr Cary to ask Ward Cllr Hammond if he would take up the issue of cyclist conduct in his role as Deputy Police & Crime Commissioner

2025.85 Ward Councillors' Reports

To receive a report from the Ward Councillor(s) present at the Meeting

Ward Cllr Cary provided the following updates

- Potholes have been reported to ERYC
- The Banking Hub in Market Weighton has moved to a permanent location on the High Street in the former Midland / HSBC bank branch [Market Weighton Banking Hub](#)

Cllr Thackray asked whether the gravel under the bridge on the A1079 could be cleared

Cllr Ellis asked whether there was any progress with repairing the footpaths on Town Street

Initials:

Hayton & Burnby Parish Council

2025.86 Finance

- (a) *To review and approve the Accounts, Bank Reconciliation and Schedule of Payments*
The Accounts were reviewed and approved by Cllrs Ward and Thackray
The Bank Reconciliation was reviewed and approved by Cllrs Thackray and Wagstaff
The Schedule of Payments was reviewed and approved by Cllrs Ward and Stonehouse
- (b) *To approve any receipts for expenditure and to agree any upcoming payments*
The receipts for expenditure were reviewed and approved by Cllrs Ward and Stonehouse

Unity	Service Charge (Aug)	£6.00
The Clerk	Clerk's Salary (Sep)	(redacted)

- (c) *To approve the Clerk's salary and Working From Home payments*
The Clerk's salary and Working From Home payment were reviewed and approved by Cllrs Ward and Stonehouse

2025.87 Grant Application

To receive an update on the application for a grant from the "Do It For East Yorkshire" fund.
The Clerk had received a further e-mail from the "Do It For East Yorkshire" team and is liaising with them to finalise the application.

ACTION: Clerk to draft an Environmental Policy and circulate to all Parish Councillors for review. Clerk to add an Agenda Item for the Meeting in November to adopt this new policy.

2025.88 Flooding

To received updates regarding preparations for the months when flooding is more likely.
It was again noted that ERYC will arrange training for Flood Wardens, and that the role of wardens is limited to contacting the appropriate services and putting out road signs. Anyone interested in becoming a Flood Warden is invited to contact ERYC for further information.

- Cllr Thackray noted that the gravel under the bridge is to be cleared by ERYC
- Cllr Thackray advised that the area around the bridge on Bielby Road was overgrown
- Cllr Thackray also noted that some trees had been removed from the beck by a landowner
- Cllr Ward advised that the dead trees in the beck near to Home Farm were still there
- Cllr Ward noted that a culvert in Burnby was still blocked. This had previously been reported by the Ward Cllrs and is due to be replaced as it has collapsed
- Cllr Ward noted that the majority of drains were flowing freely at this time

ACTION: Clerk to re-circulate e-mail with further information regarding water gauge boards.

2025.89 Clerk's Report

To receive updates from the Clerk.

The Clerk noted that he had completed the six-month probationary period and requested an interim appraisal to confirm completion.

ACTION: An interim appraisal will be held before the Meeting in November.

Initials:

Hayton & Burnby Parish Council

2025.90 Councillors' Reports

*To receive updates from Councillors on any urgent issues which have arisen since the Agenda was published. **Please note that no decisions can be made during this item.***

- Cllr Ellis asked for an item to be added to the Agenda for the Meeting in November to discuss the footpaths on Town Street
- Cllr Thackray raised the issue of passing places and the layby on the road between Hayton and Burnby
- Cllr Wagstaff reminded Councillors of the outstanding matter following repairs to the bus shelter

2025.91 Date of next Meeting

- (a) *To resolve that the next Ordinary Meeting will be held on Wednesday 12th November at 7:00pm in the Village Hall, Hayton*

RESOLVED: The next Ordinary Meeting will be held on **Wednesday 12th November at 7:00pm** in the Village Hall, Hayton

- (b) *To note any items for inclusion on the Agenda for the next Meeting*

ACTION: Clerk to receive items for inclusion and add them to the Agenda

- Environmental Policy
- Footpaths on Town Street

Signed to confirm the above Minutes are a true and accurate record of the Meeting:

Date: Wednesday 12th November 2025

Cllr Simon Ellis, Chair of Hayton & Burnby Parish Council