

Hayton & Burnby Parish Council

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An Ordinary Meeting of Hayton & Burnby Parish Council was held on **Wednesday 10th September 2025** in the Village Hall, Hayton.

Present: Cllrs Ellis (Chair), Ward (Vice-Chair), Nicholson, Stonehouse, Thackray and Wagstaff
The Clerk
Ward Cllrs Hammond and West
5 members of the public

The Minutes from this Meeting appear below.

Minutes

2025.65 Chair's Welcome

The Chair welcomed everyone to the Meeting.

2025.66 Apologies

To receive and agree or note apologies for absence from the Meeting

- Apologies had been received from Cllr Sedcole, which were noted
- Apologies had also been received from Ward Cllr Cary

2025.67 Declarations of Interest

(a) *To receive Declarations of Pecuniary and Non-Pecuniary Interest in any Agenda item*

There were no Declaration of Interest

(b) *To note any Grants of Dispensation*

There were no Grants of Dispensation

2025.68 Public Participation

*To resolve that the Meeting is suspended for a period of up to 15 minutes to allow for public participation. **Please note that discussion is not permitted during this session.***

A member of the public asked about the Burnby Flood Plan and whether the Parish Council would be adopting any form of Flood Plan and/or providing insurance and training for the volunteer Flood Wardens.

This question was deferred to 2025.71 Ward Councillors' Reports for a definitive answer from the Ward Councillors present at the Meeting.


2025.69 Minutes

(a) *To adopt the Minutes of the Ordinary Meeting held on Wednesday 9th July*

The Minutes of the Ordinary Meeting held on Wednesday 9th July were agreed to be a true and accurate record of that Meeting and were signed by Cllr Ellis

(b) *To consider any matters arising from the Minutes of the above Meeting*

There were no matters arising from the Minutes of the Meeting in July

Initials: 

Hayton & Burnby Parish Council

2025.70 Live Labs 2

To receive an update on the Live Labs 2 project from Karl Rourke of ERYC.

Karl Rourke provided the following updates;

- the bollards on the westbound side have been deemed unsuitable for this application and are due to be removed before the end of the year. As a temporary solution, they will be partially covered so that the lights are much less visible to road users
- testing is being carried out to find the right balance of lighting on the pathways so that dark spots are eliminated without over-lighting these areas
- a survey around safety in pedestrian areas is due to be carried out in November. This is targeted at elements which cannot be readily measured by technology
- a very large amount of data has already been collected and is being downloaded for analysis. This is expected to provide a detailed breakdown of pedestrian, bicycle and vehicle numbers, together with vehicle speed and "hotspot" days / times
- The old streetlighting is expected to be removed after April 2026

Parish Councillors and members of the public raised points regarding the difficulties caused by the lights when exiting driveways, a damaged bollard near Everingham Lane and a crossing light which appears to be constantly on.

ACTION: Karl Rourke to investigate these issues and report back at the Meeting in October.

2025.71 Ward Councillors' Reports

To receive a report from the Ward Councillor(s) present at the Meeting

Ward Cllrs Hammond and West provided the following updates

- The Burnby Flood Plan will be overseen by East Riding of Yorkshire Council who will provide insurance and training for volunteer Flood Wardens. There will be no direct involvement from the Parish Council. The role of the Flood Wardens will be to report instances of flooding and to liaise with the relevant emergency contacts
- Ward Cllr West is due to attend a briefing about this topic on Tuesday 16th September and will provide a further update following that meeting

ACTION: Ward Councillors to liaise with ERYC during the recruitment and training stages

- Ward Cllr Hammond advised that he will be in contact with the relevant teams from ERYC to have the sandbank under the bridge of Hayton Beck removed
 - Humberside Police have launched a new Community Safety Mounted Volunteer scheme for rural horse riders to share information and report incidents of concern
[Community Safety Mounted Volunteers - Humberside Police](#)
 - Ward Cllr Hammond is campaigning to end "Meat-free Mondays" in East Riding schools and to source school meals from local producers. A [petition](#) has also been launched.
['Farmers feed you' - politician on a mission to end 'Meat Free Mondays'](#)
 - The Active Travel Fund will support local authorities with grant funding for the development and/or construction of inclusive walking, wheeling and cycling schemes
[Funding | Active Travel England](#)
 - Cllr Nicholson asked the Ward Councillors if repairs could be carried out to the fractured road surface on Featherbed Lane
 - Cllr Wagstaff asked the Ward Councillors whether the frequency of grass cutting could be reduced during prolonged dry spells as the grass will not have grown as quickly
- The Ward Councillors advised that many of the grass cutting team are seasonal employees and that work schedules will be set in advance of the weather conditions being known

Initials: SE

Hayton & Burnby Parish Council

2025.72 Finance

- (a) *To review and approve the Accounts, Bank Reconciliation and Schedule of Payments*
The Accounts and Bank Reconciliation were reviewed and approved by Cllrs Thackray and Wagstaff
The Schedule of Payments was reviewed and approved by Cllrs Ward and Nicholson
- (b) *To approve any receipts for expenditure and to agree any upcoming payments*
The receipts for expenditure were reviewed and approved by Cllrs Ward and Nicholson

HMRC	PAYE (Apr, May, Jun)	(redacted)
Unity	Service Charge (Jun)	£6.00
The Clerk	Clerk's Salary (Jul)	(redacted)
Unity	Service Charge (Jul)	£6.00
The Clerk	Clerk's Salary (Aug)	(redacted)

- (c) *To approve the Clerk's salary and Working From Home payments*
The Clerk's salary and Working From Home payment were reviewed and approved by Cllrs Ward and Nicholson

2025.73 Grant Application

To receive an update on the application for a grant from the "Do It For East Yorkshire" fund.
The Clerk had received an e-mail with number of queries regarding the full application for a grant towards the creation of a history board in each village, and will liaise with the Ward Councillors to provide a response for each query.

ACTION: Clerk to respond to the "Do it For East Yorkshire" team and provide a further update to the Parish Council at the Meeting in October

2025.74 Planning Applications

To discuss the following new Planning Application.

25/02276/PLF

Erection of two storey and single storey extensions to side and rear with associated alterations to porch and roof following demolition of existing rear extensions, erection of detached double garage and garden room following demolition of existing garden room
The Willows, Town Street, Hayton, East Riding Of Yorkshire YO42 1RR

ACTION: Clerk to send the documents associated with this Planning Application to all Parish Councillors for consideration ahead of the Consultation Expiry on Saturday 12th September

To receive the Notifications of Decision on the below Planning Applications.

25/01524/PLF

Land And Building South East Of The Granary Hall, Clarkes Common Farm, Blamire Lane, Everingham, East Riding of Yorkshire YO42 4LQ

The Notification of Decision had been received by the Clerk and was noted

25/01532/PLF


Land And Building South Of The Granary Hall, Clarkes Common Farm, Blamire Lane, Everingham, East Riding of Yorkshire YO42 4LQ

The Notification of Decision had been received by the Clerk and was noted

25/00636/PLB & 25/00724/PLF

Old Village School, Town Street, Hayton, East Riding of Yorkshire YO42 1RR

The Notification of Decision had been received by the Clerk and was noted

Initials: 

Hayton & Burnby Parish Council

The following Planning Application had been received after the Agenda had been published but with a Consultation Expiry before the next Ordinary Meeting.

25/02396/PLF

Erection of single storey extension to side and conversion of existing garage to create additional living accommodation

Rudston House, Town Street, Hayton, East Riding Of Yorkshire YO42 1RR

RESOLVED: The Parish Council has no objection to this Planning Application and adopts a Neutral position

ACTION: Clerk to enter the above comment onto the ERYC Planning Portal

2025.75 Flooding

To received and consider updates regarding the Burnby Flood Plan and Flood Wardens

This item had already been covered under Agenda Items 2025.68 and 2025.71

2025.76 Clerk's Report

To receive updates from the Clerk.

The Clerk had no other updates to provide.

2025.77 Councillors' Reports

*To receive updates from Councillors on any urgent issues which have arisen since the Agenda was published. **Please note that no decisions can be made during this item.***

- Cllr Ellis noted that the condition of the footpaths on Town Street had worsened
- Cllr Ward advised that the dead trees in the beck near to Home Farm were still there
- Thanks were expressed to Cllr Nicholson for his efforts in clearing the beck

- Cllr Thackray noted that a highways marker had been damaged and was missing

ACTION: Clerk to receive the What3Words location and report to ERYC Highways

- Cllr Thackray advised that although Himalayan Balsam had been cleared on the south side of the bridge a section of the beck had still not been cleared and requested assistance from the Ward Councillors to progress this matter

ACTION: Ward Cllrs to report the uncleared area to the Environment Agency

2025.78 Date of next Meeting

- (a) *To resolve that the next Ordinary Meeting will be held on Wednesday 8th October in the Village Hall, Hayton*

RESOLVED: The next Ordinary Meeting will be held on **Wednesday 8th October at 7:00pm** in the Village Hall, Hayton

- (b) *To note any items for inclusion on the Agenda for the next Meeting*

ACTION: Clerk to receive items for inclusion and add them to the Agenda

Signed to confirm the above Minutes are a true and accurate record of the Meeting:



Date: Wednesday 8th October 2025

Cllr Simon Ellis, Chair of Hayton & Burnby Parish Council