

Hayton & Burnby Parish Council

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Wednesday 1st April 2026

Dear Councillor,

You are hereby summoned to attend an Ordinary Meeting of Hayton & Burnby Parish Council to be held on **Wednesday 8th April 2026** at **7:00pm** in the Village Hall, Hayton.

The Agenda for this Meeting appears below.

Members of the public are very welcome to attend the Meeting and may address the Parish Council during the Public Participation session.



Andrew Buxton,
Clerk to Hayton & Burnby Parish Council.

Agenda

2026.01 Chair's Welcome

2026.02 Apologies

To receive and agree or note apologies for absence from the Meeting.

2026.03 Declarations of Interest

- (a) To receive Declarations of Pecuniary or Non-Pecuniary Interest in any Agenda item
- (b) To note any Grants of Dispensation

2026.04 Public Participation

To resolve that the Meeting is suspended for a period of up to 15 minutes to allow for Public participation. **Please note that discussion is not permitted during this session.**

2026.05 Minutes

- (a) To adopt the Minutes of the Ordinary Meeting held on Wednesday 11th March 2026
- (b) To review each of the Action Points from the Minutes of the March Meeting

2026.06 Ward Councillors' Reports

To receive a report from the Ward Councillor(s) present at the Meeting.

2026.07 Finance

- (a) To review and approve the Accounts, Bank Statement and Bank Reconciliation
- (b) To review and approve the Schedule of Payments
- (c) To consider two grant applications received since the March Meeting

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2026.08 History Boards

To receive an update from the Clerk following the installation of the two village history boards, including the latest information regarding the “Do It For East Yorkshire” grant.

2026.09 Bus Shelter

To receive any updates on the replacement of perspex panels in the bus shelter to improve visibility and the request for pruning of nearby trees.

2026.10 Internal Audit

To confirm the arrangements for the Internal Audit element of the 2025-26 AGAR (Annual Governance & Accountability Review).

2026.11 Date of next Meeting

- (a) To agree that the Annual Parish Meeting, the Annual Parish Council Meeting and the next Ordinary Meeting will all be held on Wednesday 13th May 2026, with the Annual Parish Meeting commencing at 6:30pm, the Annual Parish Council Meeting at 7:00pm and the Ordinary Meeting at 7:30pm
- (b) To note any items for inclusion on the Agenda for the above Meetings