Hayton & Burnby Parish Council

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Friday 8th May 2026

Dear Councillor,

You are hereby summoned to attend the Annual Parish Council Meeting of Hayton & Burnby Parish Council to be held on **Wednesday 13th May 2026** at **6:30pm** in the Village Hall, Hayton.

The Agenda for this Meeting appears below.

Note: The Annual Parish Council Meeting will be followed by the Annual Parish Meeting, for which a separate Agenda has been published. An Ordinary Meeting of the Parish Council will follow the Annual Parish Meeting.

Members of the public are very welcome to attend the Meetings and may address the Parish Council during the Public Participation sessions.

Andrew Buxton,
Clerk to Hayton & Burnby Parish Council.

Agenda – Annual Parish Council Meeting

2026.12 **Nominations for Chair**
To receive nominations for Chair.

2026.13 **Chair's Declaration of Acceptance of Office**
To record the Chair's Declaration of Acceptance of Office.

2026.14 **Chair's Welcome**

2026.15 **Apologies**
To receive and agree or note apologies for absence from the Meeting.

2026.16 **Nominations for Vice-Chair**
To receive nominations for Vice-Chair.

2026.17 **Accounts Review**
To receive a brief review of the accounts for the 2025-26 Council year.

2026.18 **Annual Governance & Accountability Return (AGAR)**
To receive the Annual Internal Audit Report from the 2025-26 AGAR.

2026.19 **Annual Governance & Accountability Return (AGAR)**
To sign the Certificate of Exemption from the 2025-26 AGAR.

2026.20 **Annual Governance & Accountability Return (AGAR)**
To approve and sign Section 1 Annual Governance Statement from the 2025-26 AGAR.

2026.21 **Annual Governance & Accountability Return (AGAR)**
To approve and sign Section 2 Accounting Statements from the 2025-26 AGAR.

Agenda – Ordinary Meeting

2026.27 **Chair's Welcome**

2026.28 **Apologies**
To receive and agree or note apologies for absence from the Meeting.

2026.29 **Declarations of Interest**
(a) To receive Declarations of Pecuniary or Non-Pecuniary Interest in any Agenda item
(b) To note any Grants of Dispensation

2026.30 **Public Participation**
To resolve that the Meeting is suspended for a period of up to 15 minutes to allow for Public participation. **Please note that discussion is not permitted during this session**.

2026.31 **Minutes**
(a) To adopt the Minutes of the Ordinary Meeting held on Wednesday 8th April 2026
(b) To review each of the Action Points from the Minutes of the April Meeting

2026.32 **Ward Councillors' Reports**
(a) To receive a report from the Ward Councillor(s) present at the Meeting
(b) To agree the next steps regarding an overgrown hedge in Hayton

2026.33 **Finance**
(a) To review and approve the Accounts, Bank Statement and Bank Reconciliation
(b) To review and approve the Schedule of Payments
(c) To agree a transfer from the Current Account to the Savings Account following receipt of the first instalment of the Precept

2026.34 **Planning**
To consider the below Planning Application.

26/00833/VAR
North Farm Wind Turbines, Thorpe Le Street Road, Thorpe Le Street, East Yorkshire
Variation of Condition 6 (turbine make and model) and Condition 14 (approved plans) and submission of details required by Condition 2 (route access survey) and Condition 3 (aviation lighting scheme) of planning permission 22/03694/PLF (Installation of a 1MW wind turbine (89.9m high to tip, 59.4m high to hub, 61m blade diameter) following removal of existing 46m high wind turbine) to substitute turbine make and model of same parameters [E483436.4, N444181.7]

2026.35 **Parish Noticeboards**
To discuss the condition of the noticeboard in each village, and to agree a plan for their repair and ongoing maintenance.

2026.36 **Bus Shelter**

To receive any updates on the replacement of perspex panels in the bus shelter at Hayton.

2026.37 **"Do It For East Yorkshire" Grant Scheme**

To receive any updates on the 2025-26 grant application to the "Do It For East Yorkshire" grant scheme, and to consider any suggestions for a fresh application for 2026-27.

2026.38 **Schedule of Meetings**

To consider a change in the day of the Ordinary Meetings to facilitate Councillor and Ward Councillor attendance.

2026.39 **Date of next Meeting**

(a) To agree the date for the next Ordinary Meeting
(b) To note any items for inclusion on the Agenda for the above Meeting