

# Hayton & Burnby Parish Council

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An Ordinary Meeting of Hayton & Burnby Parish Council was held on **Wednesday 8<sup>th</sup> July 2026** in the Village Hall, Hayton.

Present: Cllrs Ellis (Chair), Ward (Vice-Chair), Nicholson, Stonehouse and Thackray  
Ward Cllr Hammond  
The Clerk  
Seven members of the public

The Minutes from this Meeting appear below.

## Minutes

The Meeting opened at 7:00pm.

### 2026.54 **Chair's Welcome**

Cllr Ellis welcomed everyone to the Meeting.

### 2026.55 **Apologies**

- apologies had been received from Cllr Sedcole due to other commitments – noted
- apologies had also been received from Ward Cllrs Cary and West

### 2026.56 **Declarations of Interest**

- (a) There were no Declarations of Pecuniary or Non-Pecuniary Interest in any Agenda Item
- (b) There were no Grants of Dispensation

### 2026.57 **Public Participation**

A member of the public asked questions about the noticeboard in Burnby and about the Humberhead Solar project. Cllr Ellis advised that both of those topics were items on the Agenda for this Meeting and would be covered under the respective Items.

### 2026.58 **Minutes**

- (a) The Minutes of the Ordinary Meeting held on Wednesday 10<sup>th</sup> June were agreed to be a true and accurate record of that Meeting and were signed by Cllr Ellis
- (b) *To review each of the Action Points from the Minutes of the above Meetings*
  - the Clerk noted that the Parish Council had received no further updates from Karl Rourke regarding the works scheduled for September or the walk-around in August
  - Ward Cllr Hammond advised that further investigation was being carried out into the source of the gravel under the bridge, with the hope of being able to prevent it from accruing instead of clearing it only for it to quickly accrue again
  - Ward Cllr Hammond advised that the site visit at Hayton Service Station had taken place, and remedies for the flooding were now being considered
  - **ACTION:** Ward Cllr Hammond to request a further survey of the cherry trees near to the bus stop in Hayton to assess new growth affecting visibility for high-seated vehicles
  - **ACTION:** Ward Cllr Hammond to report the flooding on Everingham Lane to ERYC
  - Ward Cllr Hammond advised that "Passing Place" signs for the layby at the exit of Hayton village have been requested, but are classed as being low priority

Initials:

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- **ACTION:** further quotes for a perspex panel to repair the bus shelter in Hayton are to be sought, bearing in mind delivery costs for online orders
- **ACTION:** Clerk to contact the person looking after the Burnby defibrillator and confirm arrangements with them (carried forward as ongoing)
- The Ward Cllrs have advised that a change to the third Tuesday of the month for Meetings would be preferable for them  
**ACTION:** Clerk to contact those Cllrs absent from the Meeting to seek their agreement and to then issue a revised Schedule of Meetings using the third Tuesday of the month
- the letter to Humberhead Solar had not been sent, but an update had been received and would be included under Agenda Item 2026.59
- the Clerk had processed the three grant payments
- the Clerk had booked Elkerlodge Services to carry out the Internal Audit element of the 2026-27 Annual Governance & Accountability Return (AGAR)
- the Clerk had circulated details of the Grove Farm planning application to Members
- the Clerk had entered comments for the two Planning Applications onto the ERYC portal
- items had been added to the Agenda for this Meeting regarding the parish noticeboards, the bus shelter perspex, the grant application from Hayton Village Hall, a donated bench, and Humberhead Solar (as part of Ward Councillors' Reports)

## 2026.59 Ward Councillors' Reports

Ward Cllr Hammond gave the following updates;

- A request has been made to Humberhead Solar for resident presentations, with potential venues in Burnby and at Londesborough. The company is open to holding presentations, which would most likely take place around the Public Consultation in late 2026. The Ward Cllrs are pushing for these face-to-face Meetings to facilitate communication with residents
- the Clerk read out an e-mail received from Ward Cllr West which had been sent by Humberhead Solar. The e-mail can be read in full on the [Parish Council website](#)
- Potholes have been repaired in Burnby and in the layby at the exit of Hayton village

## 2026.60 Finance

- (a) The Accounts, Bank Statement and Bank Reconciliation were reviewed and approved by Cllrs Nicholson and Ward
- (b) The Schedule of Payments was reviewed and approved by Cllrs Nicholson and Ward

|                     |                              |            |
|---------------------|------------------------------|------------|
| St Giles Church     | Maintenance Grant            | £550.00    |
| St Martins Church   | Grass Cutting Grant          | £500.00    |
| Hayton Village Hall | Newsletter Grant             | £80.00     |
| Unity               | Service Charge (May)         | £7.00      |
| Clerk               | Clerk's WFH Allowance (June) | £26.00     |
| Clerk               | Clerk's Salary (June)        | (redacted) |

- (c) *To agree a payment of £48 for venue hire for the April, May and June Meetings*  
RESOLVED: A payment of £48.00 consisting of 6 hours @ £8 per hour was proposed by Cllr Ellis, seconded by Cllr Thackray, with all in favour  
**ACTION:** Clerk to pay the invoice upon receipt
- (d) *To consider a grant application from Hayton Village Hall*  
In the absence of Cllr Wagstaff, this Item was deferred until the September Meeting

Initials:

# Hayton & Burnby Parish Council

## 2026.61 Planning

(a) *To consider the below Planning Application;*

26/01260/PLF

North Farm, Thorpe Le Street Road, Thorpe Le Street, East Yorkshire YO42 4LJ  
Change of use of land from agricultural to sports use, construction of 2 outdoor padel courts with glass/mesh screening and enclosure and installation of EV charging bay to existing car parking area

RESOLVED: Hayton & Burnby Parish Council has no objection to this Planning Application, and adopts a Neutral position

**ACTION:** Clerk to enter the above Consultee Comment onto the ERYC Planning Portal

(b) *To note the withdrawal of the below Planning Application;*

26/00797/PLF

Grove Farm, York Road, Hayton, East Riding Of Yorkshire YO42 1RJ  
Conversion of barn to form 2 dwellings

The Clerk noted the withdrawal of this Planning Application

## 2026.62 Parish Noticeboards

*To receive any updates regarding improvements to the noticeboard in each village.*

It is believed that the Burnby noticeboard is structurally sound and should only require preparation and treatment with preservative.

RESOLVED: A budget of £150 for materials was agreed, with the Clerk to purchase the requested items.

The Hayton noticeboard may be more cost-effective to replace, and quotes are being sought.

**ACTION:** Clerk to contact M4UK (who supplied the history board) for a quotation.

## 2026.63 Bus Shelter

*To receive any updates on the replacement of a perspex panel in the bus shelter at Hayton.*

**ACTION:** Quotes for a single panel will continue to be sought from potential suppliers.

## 2026.64 Installation of Bench

*To receive any updates on the installation of a bench which has been generously donated to the Parish and which is to be installed near to the bus stop in Hayton.*

ERYC are supportive of this project, and have provided a template agreement to sign

**ACTION:** Clerk to sign and return the agreement. Cllr Ward to enquire about installation.

## 2026.65 Date of next Meeting

(a) RESOLVED: Pending confirmation of the proposed change to the third Tuesday of the month, the next Ordinary Meeting is due to be held on **Tuesday 15<sup>th</sup> September 2026 at 7:00pm in The Village Hall, Hayton**

(b) *To note any items for inclusion on the Agenda for the September Meeting*

**ACTION:** Clerk to receive motions to be added to the Agenda for the September Meeting

- Grant Application from Hayton Village Hall
- Parish Noticeboards
- Bus Shelter
- Installation of Bench

The Meeting closed at 8:20pm.

Signed to confirm the above Minutes are a true and accurate record of the Meeting:

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Cllr Simon Ellis, Chair of Hayton & Burnby Parish Council

Date: Tuesday 15<sup>th</sup> September 2026