Hayton & Burnby Parish Council

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An Ordinary Meeting of Hayton & Burnby Parish Council was held on **Tuesday 15th September 2026** in the Village Hall, Hayton.

Present: Cllrs Ellis (Chair), Ward (Vice-Chair), Nicholson, Stonehouse and Thackray
Ward Cllrs Cary and Hammond
The Clerk
Seven members of the public

The Minutes from this Meeting appear below.

Minutes

The Meeting opened at 7:00pm.

2026.66 **Chair's Welcome**
Cllr Ellis welcomed everyone to the Meeting.

2026.67 **Apologies**
- apologies had been received from Cllr Wagstaff due to holiday – noted
- apologies had also been received from Ward Cllr West

2026.68 **Declarations of Interest**
(a) Cllr Thackray declared a Non-Pecuniary Interest under Agenda Item 2026.74
(b) There were no Grants of Dispensation

2026.69 **Public Participation**
- a member of the public advised that further progress would be made with the Burnby noticeboard within the next fortnight
- the same member of the public noted that the change to holding Meetings on a Tuesday evening may impact upon the ability of the Ward Councillors to attend
- a separate member of the public read out a prepared statement regarding the recent changes at Hayton Church, and along with three other members of the public expressed their upset and frustration over recent events. The members of the public requested assistance from the Parish Council with attempts to retrieve items which are still missing. NOTE: Please see Agenda Item 2026.74 below for further details.

2026.70 **Minutes**
(a) The Minutes of the Ordinary Meeting held on Wednesday 8th July 2026 were agreed to be a true and accurate record of that Meeting and were signed by Cllr Ellis
(b) *To review each of the Action Points from the Minutes of the July Meeting*
- **ACTION**: Ward Cllr Hammond to request a further survey of the cherry trees near to the bus stop in Hayton to assess new growth affecting visibility for high-seated vehicles (carried forward as ongoing)
- Ward Cllr Hammond had reported the flooding on Everingham Lane to ERYC

Initials:
SE

- **ACTION**: further quotes for a perspex panel to repair the bus shelter in Hayton are to be sought, bearing in mind delivery costs for online orders (carried forward as ongoing)
- **ACTION**: Clerk to contact the person looking after the Burnby defibrillator and confirm arrangements with them (carried forward as ongoing)
- the change to the third Tuesday of the month for Ordinary Meetings has been made, and a revised Schedule of Meetings has been issued
- an invoice for hire of the Village Hall in April, May, June and July 2026 had been paid
- the Clerk had entered the comment for the Planning Application onto the ERYC portal
- the Clerk had contacted M4UK regarding a quotation for a replacement noticeboard for Hayton, and is awaiting further details of what is required
- quotes for the bus shelter perspex will continue to be sought from potential suppliers
- the Clerk had signed and returned the agreement regarding installation of the donated bench, and is awaiting confirmation of who will be able to carry out the installation
- Agenda items for a grant application from Hayton Village Hall, the parish noticeboards, the bus shelter repairs and the installation of the bench had been added for this Meeting

2026.71 **Ward Councillors' Reports**

Ward Cllrs Cary and Hammond gave the following updates;

- in the future, Ward Cllrs will no longer be able to call for Planning Applications to be considered by the Area Planning Committee
- it is hoped that drop-in sessions will be arranged in Burnby and Londesborough for members of the public to learn more about and to ask questions about the Humberhead Solar project. These sessions are expected to be held in November
- **ACTION**: Ward Cllrs to check that the white lining works on the A1079 will be carried out
- a further site Meeting has been requested with ERYC Highways to review their proposed solution to the gulley height issue adjacent to the forecourt at Hayton Service Station
- a gulley on Everingham Lane with a similar issue will be included in these discussions

2026.72 **Finance**

(a) The Accounts, Bank Statement and Bank Reconciliation were reviewed and approved by Cllrs Sedcole and Thackray

(b) The Schedule of Payments was reviewed and approved by Cllrs Nicholson, Stonehouse and Ward

HMRC	Clerk's PAYE (April / May / June)	(redacted)
Clerk	Clerk's WFH Allowance (July)	£26.00
Clerk	Clerk's Salary (July)	(redacted)
Unity Trust Bank	Service Charge (June)	£7.00
Hayton Village Hall	Room Hire (April / May / June / July)	£64.00
Clerk	Clerk's WFH Allowance (August)	£26.00
Clerk	Clerk's Salary (August)	(redacted)
Unity Trust Bank	Service Charge (July)	£7.00

(c) *To agree the payments for hire of Hayton Village Hall from January to March 2026 and from October 2026 to March 2027*

RESOLVED: A payment of £120.00 consisting of 6 hours @ £10 per hour for room hire plus a further 6 hours @ £10 per hour for the provision of an open fire during January to March 2026 was proposed by Cllr Ellis, seconded by Cllr Nicholson, with all in favour

ACTION: Clerk to pay the invoice upon receipt

For October 2026 to March 2027 the Parish Council would hope that the £10 hourly charge includes the provision of heat and light

Initials: SE

(d) *To consider a grant application from Hayton Village Hall*
In the absence of Cllr Wagstaff, this Item was deferred until the October Meeting pending receipt of a complete grant application
ACTION: Clerk to liaise with Cllr Wagstaff to obtain the completed grant application

2026.73 **Planning**
To receive the Notifications of Decision for each of the below Planning Applications;

26/01159/PLF
North Farm, Thorpe Le Street Road, Thorpe Le Street, East Yorkshire YO42 4LJ
Erection of replacement dwelling and detached garage

26/01225/PLB
The Old Rectory, Back Lane, Burnby, East Riding of Yorkshire YO42 1RS
Listed Building Consent for external and internal works including rendering, reinstatement of chimneys, window and door renovation, internal layout corrections, staircase reinstatement, and associated repairs

26/01260/PLF
North Farm, Thorpe Le Street Road, Thorpe Le Street, East Yorkshire YO42 4LJ
Change of use of land from agricultural to sports use, construction of 2 outdoor padel courts with glass/mesh screening and enclosure and installation of EV charging bay to existing car parking area

The Clerk advised that each of the above applications had been approved.

2026.74 **Hayton Church**
To discuss the recent changes at Hayton Church and to consider whether any action is required from the Parish Council.
RESOLVED: In response to the concerns raised by members of the public during Agenda Item 2026.69 above, the Parish Council naturally empathises with relatives. Cllr Ellis and the Clerk will attempt to make contact with the relevant people in an effort to have the missing items returned to relatives
ACTION: Clerk to contact representatives from the church to try and locate the missing items and arrange their safe return

2026.75 **Parish Noticeboards**
To receive any updates regarding improvements to the noticeboard in each village.
- under Agenda Item 2026.69, "a member of the public advised that further progress would be made with the Burnby noticeboard within the next fortnight"
- contact has been made with M4UK from York, and research is ongoing into the best solution for the board in Hayton which requires repair but would benefit from being larger

2026.76 **Bus Shelter**
To receive any updates on the replacement of a perspex panel in the bus shelter at Hayton.
Due to the relatively low value of the proposed order, it is proving difficult to source.
A suggestion was made to possibly use safety glass instead, and efforts will continue to be made to procure a panel and install it.

Initials: SE

2026.77 **Installation of Bench**

To receive any updates on the installation of a bench which has been generously donated to the Parish and which is to be installed near to the bus stop in Hayton.

The Clerk had signed and returned the Agreement but noted a potential charge from ERYC of £159 for an Occupation of the Highway licence.

ACTION: Ward Cllr Hammond to challenge ERYC over this potential charge

ACTION: Councillors to continuing seeking a local tradesperson to install the bench

2026.78 **Date of next Meeting**

(a) RESOLVED: the next Ordinary Meeting will be held on **Tuesday 20th October 2026** at **7:00pm** in **The Village Hall, Hayton**

(b) *To note any items for inclusion on the Agenda for the October Meeting*

ACTION: Clerk to receive motions to be added to the Agenda for the October Meeting

- Grant application from Hayton Village Hall
- Parish noticeboards
- Bus shelter
- Installation of bench

The Meeting closed at 8:20pm.

Signed to confirm the above Minutes are a true and accurate record of the Meeting:



Date: Tuesday 20th October 2026

Cllr Simon Ellis, Chair of Hayton & Burnby Parish Council