

# ***Hayton & Burnby Parish Council***

59 Eastfield Road, Driffield, East Yorkshire YO25 5EZ

Tel: **07832 688032**

e-mail: [haytonburnbypc@gmail.com](mailto:haytonburnbypc@gmail.com)

Website: <https://haytonandburnbyparishcouncil.eastriding.gov.uk>

Friday 9<sup>th</sup> January 2026

Dear Councillor,

You are hereby summoned to attend an Ordinary Meeting of Hayton & Burnby Parish Council to be held on **Wednesday 14<sup>th</sup> January 2026 at 7:00pm** in the Village Hall, Hayton.

The Agenda for this Meeting appears below.

Members of the public are very welcome to attend the Meeting and may address the Parish Council during the Public Participation session.



Andrew Buxton,  
Clerk to Hayton & Burnby Parish Council.

## **Agenda**

### **2025.121 Chair's Welcome**

### **2025.122 Apologies**

To receive and agree or note apologies for absence from the Meeting.

### **2025.123 Declarations of Interest**

- (a) To receive Declarations of Pecuniary or Non-Pecuniary Interest in any Agenda item
- (b) To note any Grants of Dispensation

### **2025.124 Public Participation**

To resolve that the Meeting is suspended for a period of up to 15 minutes to allow for Public participation. **Please note that discussion is not permitted during this session.**

### **2025.125 Minutes**

- (a) To adopt the Minutes of the Ordinary Meeting held on Wednesday 10<sup>th</sup> December
- (b) To review each of the Action Points from the Minutes of the December Meeting

### **2025.126 Live Labs 2**

To receive a further update on the Live Labs 2 project from Karl Rourke of ERYC.

### **2025.127 Ward Councillors' Reports**

To receive a report from the Ward Councillor(s) present at the Meeting.

# ***Hayton & Burnby Parish Council***

## **2025.128 Finance**

- (a) To review and approve the Accounts, Bank Statement and Bank Reconciliation
- (b) To review and approve the Schedule of Payments
- (c) To agree and sign the Precept Demand for 2026-27

## **2025.129 “Do it For East Yorkshire” Grant Application**

- (a) To receive progress updates on the various elements of the two village history boards and on the “Do it For East Yorkshire” grant
- (b) To agree payment of the M4UK invoice for manufacturing the two history boards, together with payment to Hattie Dornan for the graphic design of the Burnby board

## **2025.130 Hayton Flood Wardens**

To receive any updates on the recruitment of volunteer Flood Wardens for Hayton to join the Flood Warden scheme overseen by East Riding of Yorkshire Council.

## **2025.131 Planning**

To receive the Notification of Decision on the below Planning Application;

### **25/02881/TPO**

St Martins Churchyard, Town Street, Hayton, East Riding Of Yorkshire YO42 1RR  
TPO - ST MARTIN'S CHURCH YARD, HAYTON - 1979 (REF 342) T1, T2 & T8 - Crown reduce 2 no. Yew trees (G1) by 5 metres in height and reduce by 4 metres at either side to maintain clearance to overhead wires and re-shape to improve the shape in accordance to the height of the wires; Crown reduce 1 no. Sycamore tree (T8) to 5-6 metres in height due to dieback and to see if the crown will re-sprout

## **2025.132 Annual Grants**

To consider a further round of grants in 2026 and to agree an application process for interested organisations.

## **2025.133 Bus Shelter**

To agree the replacement of perspex panels in the bus shelter to improve visibility together with the pruning of nearby trees.

## **2025.134 Councillors' Reports**

To receive updates from Councillors on any urgent issues which have arisen since the Agenda was published. **Please note that no decisions can be made during this item.**

## **2025.135 Date of next Meeting**

- (a) To agree that the next Ordinary Meeting will be held on Wednesday 11<sup>th</sup> February 2026
- (b) To note any items for inclusion on the Agenda for the next Meeting

## **2025.136 Exclusion of the Press & Public**

To consider the exclusion of the press and public from an Agenda item to discuss a confidential staffing matter.

## **2025.137 Confidential Item – Staffing Updates**

To discuss a change to the Clerk's Terms of Employment.