

Hayton and Burnby Parish Council

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Minutes of Hayton and Burnby Parish Council Meeting held on 11th September 2024 at 7pm in Hayton Village Hall

Present: Cllrs Ellis (Chair), Nicholson (Vice Chair), Stonehouse, Thackray, Sedcole, Ward (from item 132/24) and Clerk – Ruth Jackman

Three members of the public (two from item 132/24)

127/24 Welcome and Apologies.

Apologies were received from Cllr Wagstaff & Ward Cllrs West and Hammond

128/24 To receive any Declarations of Pecuniary or non-Pecuniary Interest

None received

129/24 To agree the minutes of the meetings held on 14th August 2024

Resolved

130/24 To resolve that the meeting is temporarily suspended to allow for a period of public participation (up to 15 minutes)

Resolved

- i. Member of public spoke about the plans/costings for the old bus shelter in Burnby

131/24 To receive any Ward Councillor updates (up to 10 minutes)

None present

132/24 Co-option of a new Councillor

Resolved to co-opt Phil Ward as Councillor. Declaration of Office signed & he joined the meeting

133/24 Matters arising from previous meetings (for information only)

- a. Beck and Flooding- Flood Plan and Beck committee. Cllr Thackray arranged a meeting for Hayton residents with 8 attendees. A letter is to be produced & delivered to the riparian owners. Ward Cllr Hammond to be contacted regarding the silting at the A1079 bridge. The drains /gullies have been cleaned out but it is unclear if they have been checked with cameras. Beck Committee still to be formed but it is hoped that representatives from Warter/Warter Estate, Nunburnholme, this parish, a Ward Cllr & a representative from East Riding of Yorkshire would be part of it

134/24 To receive an update on The Old Bus Shelter & decide on how to proceed

As the Do it for East Yorkshire Grant Scheme has been paused, it was resolved that the insurance payout money would be used to fund the works a resident has proposed

135/24 To receive an update on the History Boards

There is still work to do on this with arranging where they are to go, artwork, costings etc Once this is all in place then grant funding would be looked for

Two members of the public left the meeting at 7.40pm

136/24 Clerks report

Barclays/Unity switch over in progress. Easily (domain provider for Website) only take credit cards or Paypal payments, this will need addressing for next year. Mobile phone currently put this on hold. HMRC/PAYE owe the Council £36.40 as they taxed Clerk one month and then changed tax code. The Council owes Clerk the £36.40 once HMRC/PAYE once it has been received back into the bank.

Signed

137/24 To note correspondence received (listed below and previously emailed to Councillors, not covered by items on this agenda)

Noted

138/24 To sign letter of engagement for Internal Audit (Chair)

Signed ready to send through to new Internal Auditor

139/24 To discuss & agree adoption of

a. Health & Safety Policy

b. Equal Opportunities Statement

c. Equality & Diversity Policy

Resolved to adopt

140/24. Finance

a. To agree bank reconciliation

Bank balance as of statement 5th August 2024 £13979.04

Agreed & signed

b. To approve the payment below:

Payment schedule 2 Clerk's salary August £182.84

Overtime for June, July & August £300.38

Clerk's expenses £54.63

Approved & signed. The clerks overtime will be added onto September Salary payment. Payments will be made once the bank account switch over has taken place.

141/24 To consider ERNLLCA training opportunities for Councillors & if any Councillors wish to book any

Nothing to book at present

142/24 Councillors reports (for information only)

Cllr Nicholson – damage to bridge in Burnby. This is being repaired by Ashcourts.

Cllr Thackray – damaged fire hydrant on A1079 details to be sent to Clerk. Cyclists on pavements after crossing A1079. Hayton Service Station & Evingham Lane still suffering from flooding after downpours since road has been resurfaced. Road linings started on A1079 but not complete.

Cllr Sedcole – road markings on junction of road from Nunburnholme & Burnby have worn away & need attention. Speedwatch is ongoing although way well pause for the winter months soon

143/24 To confirm date & time of the next meeting and receive any agenda items for that meeting

Wednesday 9th October. To consider changing to bi-monthly meetings (May, July, Sept, Nov, Jan, March), policies & procedures. Check sand bag situation.

Meeting closed 7.54pm

Signed

Date

Chair

Correspondence from 6th August to 3rd September 2024

13 August – ERYC news

15 August – Live Labs, forwarded email from Karl Rourke

27 August – ERNLLCA newsletter

2 September – ERNLLCA AGM on zoom 12th September at 7pm (deadline to let Clerk know if attending is midday on Monday 9th)

2 September – ERNLLCA Training Roundup

2 September – ERYC News

3 September – ERNLLCA Finance training dates