

Hayton and Burnby Parish Council

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Minutes of Hayton and Burnby Parish Council Meeting held on 14th August 2024 at 7pm in Hayton Village Hall

Present: Cllrs Ellis (Chair), Nicholson (Vice Chair), Wagstaff, Stonehouse, Thackray and Clerk – Ruth Jackman

Ward Cllrs West, Hammond & Carey

Three members of the public

103/24 Welcome and Apologies.

Apologies were received from Cllr Sedcole

104/24 To receive any Declarations of Pecuniary or non-Pecuniary Interest

None received

105/24 To agree the minutes of the meetings held on 10th July 2024

Resolved

106/24 To resolve that the meeting is temporarily suspended to allow for a period of public participation and to receive any Ward Councillor updates

Resolved

- i. Member of public spoke about the history board idea/project for Burnby

One member of the public left the meeting 7.07pm

107/24 To receive any Ward Councillor updates (10 minutes)

Ward Cllr Hammond – East Riding of Yorkshire owned gullies & drains in Burnby are due to be jet in September. Banks along the beck in Bielby have been raised. From Monday 19th takes up the role of Assistant Police & Crime Commissioner.

Ward Cllr West – Pavement/footpath in Burnby due to be re-instated in next few weeks. Will chase up the white lines etc for along the re surfaced A1079

108/24 To discuss & agree adoption of Co-option procedure

Resolved to adopt

109/24 Co-option of a new Councillor

Deferred until the next meeting in September as 3 possible candidates have come forward

110/24 Matters arising from previous meetings (for information only)

- a. Lighting on A1079 update – email received, white lines & studs installation being chased up, changes to streetlights due in October. Ward Cllr West will also chase up.
- b. Beck and Flooding- Flood Plan and Beck committee – Cllrs Ellis & Thackray to arrange a meeting with riparian landowners along the Beck

111/24 To discuss adoption of Grants Procedure & Application

Resolved to adopt

112/24 To discuss & agree temporary or otherwise improvement of the Old Bus Shelter, Burnby. (Including cost)

Resolved that a grant application was to submitted to Do it for East Yorkshire by the Clerk

113/24 Update regarding footpath (pavement) in Burnby

Pavement/footpath in Burnby due to be re-instated in next few weeks

Signed

Ward Cllr West left the meeting 8pm

114/24 To note correspondence received (listed below and previously emailed to Councillors, not covered by items on this agenda)

Noted

115/24 To decide on which Councillors will form the Personnel Committee

Cllrs Stonehouse, Thackray & Nicholson appointed to the Committee

116/24 To discuss & agree to adopt the Terms of Reference for the Personnel Committee

Resolved to adopt

117/24 To consider providing a mobile phone for the Clerks use

Resolved that a cost of up to £70 could be used for the Clerk to arrange.

118/24 To discuss & agree adoption of

a. Standing Orders

b. Financial Regulations

c. Code of Conduct

Resolved to adopt all 3

119/24 To decide on two Councillors to be ERNLLCA representatives

Resolved – Cllr Ellis & the clerk (to be revisited when co-option has taken place)

120/24 To complete bank signatories paperwork for the changeover to Unity Bank

Paperwork signed by Cllrs Nicholson, Thackray, Wagstaff & the clerk

Ward Cllrs Hammond & Carey left the meeting 8.30pm

121/24 Finance

a. To agree bank reconciliation

Bank balance as of statement 5th July 2024 £13214.08

Agreed & signed

Refund received from SLCC for membership fees £43.08 (25th June 2024)

Insurance claim received £1314.17 (26th July 2024)

b. To approve the payment below:

Payment schedule 2 Clerk's salary July £182.84

Clerk's expenses £29.86

ERNLLCA £199.00

Approved, signed & cheques written

c. To review budget to date

Reviewed

122/24 Development/Refurbishment plans for the Village Hall & to consider Parish Council Wi Fi usage in the building (Cllr Wagstaff)

Resolved the Council did not need the use of Wi Fi

123/24 To consider how to deal with the Himalayan Balsam in Burnby Beck (brought to the attention of the Council by a Burnby resident)

Some of this has been cleared. Volunteers needed to complete it for those riparian owners who are unable to do it themselves

124/24 To consider the proposal of History Boards in Burnby (Burnby resident)

Clerk to send details of grant funding. Receive an update next meeting in September

Member of Public left meeting 8.40pm

Signed

125/24 Councillors reports (for information only)

Cllr Nicholson – noticeable increase in traffic through Burnby when there have been recent road closures/temporary lights along A1079 (Shiptonthorpe), this has resulted in further deuteriation of the road side verges & pull ins. He will spread road planings if they can be provided by East Riding of Yorkshire Council

Cllr Thackray – Cherry Trees along pavement A1079 outside The Plough are hanging very low, need pruning, this has been done by East Riding of Yorkshire Council in the past. Himalayan Balsam issues in the Beck. Cyclists using the pavements (not a designated cycle path)

Cllr Nicholson & one member of the public left the meeting 8.48pm

126/24 To confirm date & time of the next meeting and receive any agenda items for that meeting

Wednesday 11th September at 7pm. Agenda items to include co-option, stocks of sand/sand bags/grit

Meeting closed 8.54pm

**Signed
Chair**

Date

Correspondence from 3rd July to 5th August 2024

11 July – Roundabout A1079

15 July – ERYC newsletter

17 July – ERNLLCA newsletter

24 July – ERYC newsletter

29 July – ERYC newsletter

29 July – Temp Road Closure, Bielby Lane 5th September

5 August - Deputy Police & Crime Commissioner