

Hayton and Burnby Parish Council

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Minutes of Hayton and Burnby Parish Council Meeting held on 9th October 2024 at 7pm in Hayton Village Hall

Present: Cllrs Ellis (Chair), Nicholson (Vice Chair), Stonehouse, Thackray, Wagstaff, Sedcole, Ward and Clerk – Ruth Jackman

One member of the public

144/24 Welcome and Apologies.

Apologies were received Ward Cllrs West, Carey and Hammond

145/24 To receive any Declarations of Pecuniary or non-Pecuniary Interest

None received

146/24 To agree the minutes of the meetings held on 11th September 2024

Resolved

147/24 To resolve that the meeting is temporarily suspended to allow for a period of public participation (up to 15 minutes)

Resolved

Member of public spoke about flood plans, flood wardens, drain maps

148/24 To receive any Ward Councillor updates (up to 10 minutes)

None present. Email received from Ward Cllr West to say items being worked on from report sent through after September meeting (Email received on the Wednesday evening after the Clerk had left for the meeting)

Member of the public left the meeting at 7.35pm

149/24 To discuss & agree actions regarding

- a. Beck and Flooding – Environment Agency staff have strimmed both sides of the back in Hayton, they said they would report the issues of overhanging trees. Clerk to try & find a local Environment Agency contact
- b. Riparian letter – add in about property owners being prepared. Confirmation needed of how many to print. Clerk to check details are correct on East Riding of Yorkshire Council riparian information & print off to go with letters
- c. Beck committee – Clerk has emailed Parish Council Clerks at Warter & Nunburnholme, awaiting responses from their Councillors

150/24 To receive an update on the History Boards

Nothing to report

151/24 To receive the Clerks report

Unity account is now open. Mobile phone – Sim to purchase. Website issues now resolved, although new issue has arisen which has locked me out of it. Cherry tree work on A1079 – lower branches have been trimmed. HMRC/PAYE owe the Council £36.40 as they taxed me one month and then changed my tax code. The Council owes me that £36.40 this is to be paid in monies owed today. HMRC/PAYE to be sorted fully once the bank and mobile phone are up & running. Still working on the Councils Policies & Procedures.

Signed

152/24 To decide on how to continue with the switch over in banks

Resolved to pay a cheque into the Unity account, once this has been cleared, then the Barclays account can be closed by the previous clerk

153/24 Finance

To approve the payment below:

Payment schedule 2 Clerk's salary September	£182.84
Clerk's expenses	£27.02

Approved. A cheque was raised for these payments which also covered Octobers salary & tax owed to the Clerk (£182.84 & £36.40)

154/24 To discuss & agree adoption of

- a. Grievance policy & procedure
- b. Disciplinary policy & procedure
- c. Complaints procedure
- d. Reserves policy

Resolved to adopt them all

155/24 To note correspondence received (listed below and previously emailed to Councillors, not covered by items on this agenda)

Noted

156/24 Councillors reports (for information only)

Cllr Ward – footpath finger post sign has been reported, it has temporarily been attached to the road finger post. Query regarding chevron areas on A1079 has they appear to be the wrong way round Cllr Nicholson - bridge/culvert under road in Burnby was clear of silt but has now silted back up

Cllr Thackray – keep right sign on island on A1079 has been knocked over. Cherry Trees on A1079 need tops taken out

Cllr Sedcole – re instatement of pavement outside the Old Rectory in Burnby only seems to be a short part

157/24 To discuss & agree the frequency of meetings, whether to go to bi-monthly

Agreed, to be reviewed if necessary. (Meetings would be November, January, March, May, July & September). Change to Standing Orders needed regarding planning applications, Clerk to bring to the next meeting for approval

158/24 To confirm date & time of the next meeting and receive any agenda items for that meeting

Next meeting Wednesday 13th November. Budget planning

Meeting closed 8.35pm

Signed

Date

Chair

Correspondence from 3rd to 30th September 2024

11 September – ERYC news

11 September – Temporary Road Closure, Everingham Lane 9th October

19 September – ERYC news

30 September – ERNLLCA September newsletter