

Hayton and Burnby Parish Council

www.haytonandburnbyparishcouncil.eastriding.gov.uk

Minutes of Hayton and Burnby Parish Council Meeting held on Wednesday 8th January 2025 at 7pm in Hayton Village Hall

Present: Cllrs Ellis (Chair), Nicholson (Vice Chair), Stonehouse, Thackray, Wagstaff, Ward and Clerk – Ruth Jackman also Ward Cllr West

Six members of the public

174/24 Welcome and Apologies.

Apologies were received from Cllr Sedcole

175/24 To receive any Declarations of Pecuniary or non-Pecuniary Interest

None received. Cllr Thackray took no part in decision regarding grant application to St Martins Church

176/24 To agree the minutes of the meetings held on 13th November 2024

Resolved

177/24 To resolve that the meeting is temporarily suspended to allow for a period of public participation (up to 15 minutes)

Resolved

- a. Members of public spoke about LiveLabs2 project, Burnby flooding
- b. Ward Cllr West spoke about budget setting at East Riding of Yorkshire Council. He will chase up drain/gully report

One member of public & Ward Cllr West left

178/24 To discuss & agree actions regarding

- a. Flood wardens/Flood plans/Gullies – nothing further on Flood wardens from East Riding of Yorkshire Council. Burnby have produced their flood plan. What's app group set up for both villages. Some progress has been made with other villages now involved with Beck committee (Bielby & Nunburnholme).

179/24 To agree comments to be submitted for the following planning applications

[24/03132/PLB | Repair lime plaster to internal walls; replace dry rot wooden lintels above window and door openings with concrete lintels; install new oil heating and hot water boiler; electrical rewire house; install limecrete floor in three rooms; remove modern coving and ceiling roses from living room 1 and 2 and reinstate section of balustrade | The Old Rectory Back Lane Burnby East Riding Of Yorkshire YO42 1RS](#) – resolved to submit as no comments

[24/02668/PLF | Change of use of existing livery building to residential forming single dwelling and erection of double garage to side with associated access | Land And Building South Of The Granary Hall Clarkes Common Farm Blamire Lane Everingham East Riding Of Yorkshire YO42 4LQ](#) – resolved to submit as no comments

180/24 To note the Clerks report

Burnby defib all sorted, battery needs monitoring. Barclays account still to close/transfer money out to Unity. HMRC/PAYE - Still to finish updating contact details. Emergency response questionnaire for ERYC to be completed. Policies & Procedures still working through. Added to website, home page links to report things (such as pot holes, missed bins etc) to East Riding of Yorkshire Council.

Signed

181/24 Finance

a. To examine & sign bank reconciliation

Barclays £11,133.03 & Unity £647.01 = £11780.04 – checked & signed by Cllrs Wagstaff & Stonehouse

b. To note the payments below:

Payment schedule 2 Clerk's salary December £191.66 (already paid)

Payment schedule 2 Clerk's salary January £191.66

Noted & signed by Cllrs Thackray & Nicholson

c. To approve the payment

Clerk's expenses November & December (up to 23rd) £85.42

Approved then signed by Cllrs Thackray & Nicholson

d. To note/approve payment schedule 1

Wel Medical £99.95, Wel Medical £31.95, Zurich £214 - these are already paid. Bus shelter £1091.70 – Noted/approved then signed by Cllrs Thackray & Nicholson

e. To discuss & agree payment for Grant Applications received

Grant received from Burnby friends Charity for history board agreed (£550) and St Martins Church Hayton for help with grass cutting (£500)

f. To discuss & agree the budget for 2025/2026

Resolved but will need to be brought back to March meeting as training budget omitted

g. To set the precept for 2025/2026 & sign the paperwork to be submitted to East Riding of Yorkshire Council

Resolved to leave the annual cost per property band the same as 2024/25. As the tax base has increased this will give the council an overall precept demand of £4930.00 for 2025/26

h. To note addition of Cllr Ellis & Cllr Sedcole to Unity bank mandate & sign paperwork

Noted & paperwork signed (Cllr Sedcole had signed before the meeting)

Four members of public left the meeting

182/24 To review the asset register

Work to be done on this & brought back to the March meeting

183/24 To note correspondence received (listed below and previously emailed to Councillors, not covered by items on this agenda). And approve actions if required

Noted, no actions required

184/24 To confirm date & time of the next meeting and receive any agenda items for that meeting

Wednesday 12th March 2025 – grant applications, budget

185/24 To consider excluding the press and the public due to the confidential nature of the business to be transacted

One member of public left the meeting

186/24 To discuss recruitment following resignation of Clerk

Resolved

Meeting closed 9.26pm

Signed
Chair

Date 12.03.2025

Correspondence from 4th November 2024 to 22nd December 2024

2 Dec – ERNLLCA newsletter

2 Dec – Burnby defibrillator

- 2 Dec – ERYC newsletter
- 3 Dec – Grant application reminder
- 6 Dec – Town & Parish Councils Joint Access Forum meeting date 18 Dec
- 9 Dec – ERNLLCA finance courses
- 19 Dec – ERNLLCA newsletter
- 19 Dec – VE Day 80 – 8th May
- 19 Dec – Christmas message from Chairman of East Riding of Yorkshire Council
- 19 Dec – Big Lunch webinar invite
- 19 Dec – Reminder about AONB consultation end date
- 19 Dec – Town & Parish meet & greet invite