Hayton and Burnby Parish Council

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Clerk: Joanna Green, 29 Barmby Road, Pocklington, York, YO42 2DL

**Minutes of Hayton and Burnby Parish Council meeting held on 4th September 2014 at 7.30pm in Hayton Village Hall.**

Present: Cllr M Drewery, Cllr S Sedcole, Cllr E Thackery, Cllr C Wagstaff and one member of the public.

**Public Session.** None.

**Welcome and Apologies**.

Apologies: Cllr M Bettison, Cllr D Nicholson, Cllr D Smith and ERYC Ward Cllr D Rudd.

In the absence of the chairman Cllr Sedcole, the vice-chairman, took the chair. Cllr Sedcole welcomed everyone to the meeting and introduced the new clerk.

**102/14 Minutes of meetings held on 24th July 2014 and 18th August 2014.**

The minutes of the meeting on 24th July were amended to show in item 90/14 there was ragwort “towards Market Weighton and York”.

The minutes of the two meetings were then approved as a true and correct record and signed as such by Cllr Sedcole on behalf of the council.

**Declaration of Interest. The Parish Councils Code of Conduct. To record any declarations of interest by any member in respect of items on this agenda.** None.

**103/14 Matters arising.**

**Beck/ Drainage**

Cllr Thackery reported that there were branches hanging over the beck downstream from the bridge. It was agreed that the clerk should ask the Environment Agency to do a walk-through and that it should be specified that any branches to be taken out should be removed completely and not left on the banks because they are liable to wash back into the beck when there is a flood.

Concern was expressed about the amount of Himalayan Water Balsam growing along the beck. It was suggested that a community project to clear this out should be organised.

**Ragwort**

It was agreed that the clerk should write back to ERYC thanking them for the work already done but pointing out the ragwort on the Market Weighton and York sides of the area which was cut. This item to be placed on the agenda for the February meeting in order to keep on top of the problem next year.

**Clerk’s salary/ HMRC** Payroll issues were confirmed as up-to-date with the payroll agency. HMRC PAYE would be due to be paid in October for the quarter ended 5th October. No reply had been received regarding the query about the HMRC penalty. Cllr Sedcole to follow this up.

**104/14 Village Walkabout** Cllr Sedcole reported on the walkabout withthe Village Taskforce on 21st August, which had been attended by three parish councillors and the clerk. ERYC ward Cllr David Rudd was also in attendance.

The broken pipes and need for a litter bin in the lay-by on the A1079 had been discussed. Potholes, areas where water was standing, and damage to verges and blocked gullies were inspected. A detailed report was expected from ERYC.

The parish council had been advised to contact the trees officer at ERYC regarding the trees along the A1079 which have been planted close to a wall. These do not bear an ERYC tag, so do not belong to ERYC.

The culvert in Burnby was inspected during the Walkabout although this is not the responsibility of the Village Taskforce. The clerk is to write to Martin Clarke to ask what the current position is on this. It was reported that a photograph had been sent in by a resident to prove that this had originally been a bridge. Concern was expressed that the bank had been raised on one side but not on the other and whilst this might protect Blacksmith’s Cottage it would expose other properties to flooding.

The condition of the road beyond the village boundaries between Pocklington and Burnby and between Burnby and Hayton was discussed. There is an increasing number of lorries using these roads and councillors were concerned there would be even more when the new development at Pavilion Square in Pocklington begins. The volume of traffic to the tip on Burnby Lane seems to have increased. Burnby Lane forms part of the National Cycle Network and also routes on the Pocklington Cycle map which ERYC have produced. Cllr Sedcole proposed and it was agreed that the clerk should write to Highways expressing the council’s concerns and that a copy should be sent to Pocklington Town Council.

**105/14 Website** The council’s website has not been available for some time but a cheque was sent following the last meeting to pay for the domain name renewal. It is now available again. The clerk is to find out how to put the minutes and agendas on to the site. Minutes are to be put on after circulation to councillors but with a disclaimer that they are not approved until the following meeting.

**106/14 Community Grant** An application form had been received to apply for a grant to fund 3 grit bins and 2 bags of rock salt. The location of the bins was to be

1. Junction of A1079 and Everingham Lane, Hayton

2TownStreet / Burnby Lane Hayton

3. Nunburnholme Lane, Burnby.

The application was approved and the clerk was authorised to update the Emergency Plan and Severe Weather plan with her contact details.

**107/14 Planning**

Location; Hawthorne House Town Street Hayton East Riding Of Yorkshire YO42 1RR

Applicant: Mr John Walsh

Application Type: Works to Protected Trees

Ref No. 14/02658/TPO.

It was agreed to recommend this for approval with no comments. Boxes a. and b. to be marked.

**108/14 Accounts**

Bank balance: Community account at 4th August 2014 £5318.51

Clerks’ salaries: C Worrall £146.82

 J Green £56.72

Autela Payroll for the quarter £15.00

All invoices were approved for payment.

**109/14 Correspondence**

Notice of the Community Partnership meeting on Friday 19th September was received. Cllr Sedcole/ Cllr Bettison and the clerk to attend.

Notice of Code of Conduct Training for councillors and clerks at various locations was received. The clerk to attend one of the sessions.

A request from a business wishing to advertise in the parish newsletter was passed to Cllr Wagstaff.

**110/14 Councillors’ Reports**

Cllr Thackery reported that some of the footpath edges needed trimming. She asked if it would be suitable work for the community payback team.

Cllr Rudd had forwarded information regarding the access to The Piggeries site on Town Street Hayton. The planning officer had said that there were 2 accesses in the original plan.

**111/14 Date of Next Meeting** The next meeting will be on 2nd October 2014.

Future meetings will be on 6th November, 4th December and the council agreed to meet on the second Thursday in January which is 8th January 2015.