**Hayton & Burnby Neighbourhood Development Plan Group**

**Minutes of the meeting held on 1st August 2019 in Hayton Village Hall**

Present: M Bettison (chairman), D Nicholson, S Sedcole, D Smith

J Green (Clerk).

1/19 MB welcomed everyone to the meeting. Apologies were received from D Burn and M Stathers.

2/19 A numbered survey paper was drawn for the prize draw. MB was to check which household this related to and arrange for a voucher from the restaurant.

3/19 Character Assessment MB, DB and DS had done a brief assessment of the Northern part of Hayton and written a draft. DN and SS and had made notes on Burnby but had not written it up yet.

MB, DB and DS were to assess the rest of Hayton and do a short description of Thorpe le Street.

When the 3 areas were completed the details would need to be combined in one document. Photographs would be added when the main features were identified.

4/19 Next steps - the character assessment needed to be completed and then further analysis of the surveys should be done.

Date of next meeting : Thursday 5th September at 6.30pm

The meeting closed at 7.25pm