**Hayton & Burnby Neighbourhood Development Plan Group**

**Minutes of the meeting held on 4th July 2019 in Hayton Village Hall**

Present: M Bettison (chairman), N Drewery, S Ellis, S Sedcole, D Smith

J Green (Clerk).

1/19 Simon Ellis was introduced and welcomed as a new member of the steering group.

2/19 MB outlined the progress made so far. The NDP area had been approved, contact made with ERYC and a survey of residents had been done. Brief histories of the 2 villages had been started.

MB had done a summary of the survey results but more work needed to be done to collate the results.

3/19 It was agreed to start work on a character assessment of the parish. This would record such things as the existing types of buildings, the layout of the villages, landscape features, views etc. Splitting the area into 3 was suggested i.e. Burnby, Hayton North of the A1079 and Hayton South of the A1079. Group members were to begin this before the next meeting.

The clerk was to ask ERYC for some maps of the villages.

4/19 Date of next meeting : 1st August at 6.30pm

The meeting closed at 7.25pm